City of Bradenton, Florida

City Council Agenda Memorandum

Agenda Item:	Budgeted Carryforward Adjustments - Fiscal Year 2017	**Agenda Date:**	January 11, 2017
Originated by:	Tom Kelley	**Agenda Placement:**	Consent Agenda
Authorized by:	1/9/17		

Explanation	Requesting Council approval of attached budgeted carryforward adjustments increasing appropriations for the projects listed on the attached sheet.
Financial Impact	Increase in the Infrastructure Fund cash carryforward by $1,694,467. Increase in the General Capital Projects Fund cash carryforward by $220,000. Increase in the Stormwater Fund cash carryforward by $95,547.
Requested action to be taken by Council	Approve the requested budget adjustments to and from the accounts listed on the attached form.
Staff Recommendation	Staff recommends approval of this request.
Attachments	Budget adjustment form.

City of Bradenton
Budget Adjustment Form

1. Complete and sign this budget adjustment form
2. Attach any supporting documentation
3. Submit to Finance Department / Linda Guth

Total increases MUST EQUAL total decreases
Budget adjustments over $10,000 require City Council approval

Requested by: Tom Kelley

For department: City Clerk

Date: 1/11/17

Explanation for Adjustment: Fiscal Year 2017 Budgeted Carryforward Adjustments.

Account Number	Please see attached form.	Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	

APPROVED BY:

Department Head

City Administrator

Approved by City Council: _____
(date)

Print Form

1/23/15sb

City of Bradenton

Fiscal Year 2017

Recommended Budget Adjustments for the January 11, 2017 City Council Meeting

Munis Account Number	Project Number	Title	Increase	Decrease
Infrastructure Fund				
40859000 563000	15501	Mods to Reuse System GMGD to RR	350,000	
40859000 563000	15502	Sewer lining projects	150,000	
40859000 563000	1350E	Meter replacement program	2,000	
40859000 563000	16502	Clean and inspect digester #2	15,000	
40859000 563000	16503	Clean and inspect digester #1	15,000	
40859000 563000	16505	Sewer lining projects	385,000	
40859000 563000	16506	Water system nitrification invest	2,500	
40859000 563000	16508	Replace filter valve gallery	22,717	
40859000 563000	16509	2016 WTP projects	18,000	
40859000 563000	16510	Water replacement projects year 3	469,250	
40859000 563000	16512	Replace 500KW generator	265,000	
40805 369150		Cash carryforward	1,694,467	

Infrastructure Fund Summary:	
Increase in Expenses	(1,694,467)
Increase in Cash Carryforward	1,694,467
	0

Munis Account Number	Project Number	Title	Increase	Decrease
General Capital Projects Fund				
30158200 563000	12807	Sidewalks to schools	220,000	
30105 369150		Cash carryforward	220,000	

General Capital Projects Fund Summary:	
Increase in Expenses	(220,000)
Increase in Cash Carryforward	220,000
	0

Munis Account Number	Project Number	Title	Increase	Decrease
Stormwater Fund				
43053810 563000	15509	Stormwater facilities plan and model	95,547	
43005 369150		Cash carryforward	95,547	

Stormwater Fund Summary:	
Increase in Expenses	(95,547)
Increase in Cash Carryforward	95,547
	0

City of Bradenton, Florida

City Council Agenda Memorandum

Agenda Item:	Final Budget Adjustments - Fiscal Year 2016	**Agenda Date:**	January 11, 2017
Originated by:	Tom Kelley	**Agenda Placement:**	Consent Agenda
Authorized by:	1/9/17		

Explanation	Requesting Council approval of attached budget adjustments from increased revenues, available appropriations, reserves for contingencies and cash carryforward.
Financial Impact	Decrease in General Fund Reserve for Contingencies by $626,750. Increase in General Fund Cash Carryforward by $1,290,021. Increase in Special Obligation Debt Service Fund Series 2016 Reserve for Contingencies by $9,089.
Requested action to be taken by Council	Approve the requested budget adjustments to and from the accounts listed on the attached forms.
Staff Recommendation	Staff recommends approval of this request.
Attachments	Budget adjustment form.

City of Bradenton
Budget Adjustment Form

1. Complete and sign this budget adjustment form
2. Attach any supporting documentation
3. Submit to Finance Department / Linda Guth

Total increases MUST EQUAL total decreases
Budget adjustments over $10,000 require City Council approval

Requested by: Tom Kelley

For department: City Clerk

Date: 1/11/17

Explanation for Adjustment: Fiscal Year 2016 Final Budget Adjustments.

Account Number	Please see attached forms.	Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	
Account Number		Increase (in $)		Decrease (in $)	

APPROVED BY:

Department Head

City Administrator

Approved by City Council: _____
(date)

Print Form

1/23/15sb

City of Bradenton

Fiscal Year 2016

Recommended Budget Adjustments for the January 11, 2017 City Council Meeting

Munis Account Number	Project Number	Title	Increase	Decrease
General Fund				
00101 311100		Ad Valorem Taxes	18,546	
00101 314100		Electric Utility Taxes	222,927	
00101 314300		Water Utility Taxes	71,225	
00101 314700		Fuel Oil Utility Taxes		3,477
00101 314800		Propane Utility Taxes	26,770	
00101 315000		Communication Services Taxes		66,937
00101 316000		Local Business Taxes		3,304
00101 316100		Local Business Taxes Penalties		522
00101 319100		Other Taxes	50,000	
00101 323100		Electric Franchise Fees	51,555	
00101 323400		Gas Franchise Fees		6,986
00101 323700		Solid Waste Franchise Fees	38,319	
00101 323900		Other Franchise Fees		2,758
00101 335120		State Revenue Sharing	13,372	
00101 335122		Motor Fuel	5,417	
00101 335140		Mobile Home	583	
00101 335150		Alcohol Beverage	1,148	
00101 335180		Half Cent Sales Tax	50,946	
00101 361100		Interest Earnings	362,873	
00101 364290		Land - Disposal of Fixed Assets	40,673	
00101 364410		Equipment - Disposal of Fixed Assets	64,947	
00101 384100		CCRA Loan - Debt Proceeds		5
00102 329100		Other Permits		1,150
00102 339100		Payment in Lieu of Taxes	4,291	
00102 341100		Zoning Fees	82,313	
00102 341150		Copy Charges		478
00102 341160		Copies - PCD	1,206	
00102 342100		BPD Police Services	11,124	
00102 342200		BFD - Fire Services	783	
00102 347170		Certificate of Occupancy	825	
00102 347500		Auditorium Overhead		500
00102 347520		Auditorium Nontax		5,000
00102 349005		School Impact Fee Administration	1,004	
00102 351200		Circuit Court Judgment		890
00102 351300		Code Enforcement Judgment		2,132
00102 351500		Traffic Judgment/Fines	6,936	
00102 351520	RL340	Red Light/Judgments	186,256	
00102 362000	RT203	Pier 22 Rent	12,881	
00102 362000	RT206	Bradenton Riverfront		500
00102 362100	R201	Twin Dolphin Marina Rent	21,607	
00102 362100	R202	Twin Dolphin Other Rent	1,410	
00102 362100	R208	Other Rent	1,277	
00102 362100	R209	Alltel Rent	7,041	
00102 362100	R211	Manatee County Rent		8,000
00102 362100	R213	Voicestream Rent		2
00102 362100	R214	Verizon Rent	113	
00102 362100	R215	Sprint Rent	645	
00102 362100	R216	Metropcs Rent	2,491	
00102 362100	R217	Nextel Rent	3,403	
00102 362100	R220	Real Estate Rent		231
00102 369250		Fuel Tax	7,777	
00102 369300		Refund - Prior Year Expenditure	2,508	
00102 369500		BPD - Alarm Malfunction	6,350	
00102 369600		BFD - Alarm Malfunction	2,675	
00102 369650		Fire Review Fees		1,780
00102 369700		Restitution		200
00102 369850		CPR Program Revenue	200	

00102 369900	Other Miscellaneous Revenue	4,720		
00102 369910	BPD Mileage Reimbursement	176		
00102 369920	Electric Vehicle Charging	110		
00103 366000	CRA Contributions	5,000		
00103 366020	Fire Pension Contributions		257,000	
00105 369150	Cash Carryforward	1,352,170		
City Clerk				
00151200 512000	Regular Salaries	17,931		
00151200 534000	Contractual Services		17,931	
00151200 548000	Promotional Activities	50,000		Second payment on Regatta
Finance				
00151300 512000	Regular Salaries	3,603		New manager came in at increased amount
00151300 551200	Computer Equipment		3,603	
Local Business Tax				
00151350 512000	Regular Salaries	2,870		
Fleet Division				
00151900 512000	Regular Salaries	52,991		Lump sum payout to retiree
Information Technology				
00151930 512000	Regular Salaries	3,930		Lump sum payout to retiree
00151930 531900	Consultant Fees		3,930	
Electrical Maintenance				
00151940 564000	Machinery and Equipment	4,765		Variance from estimated State Contract Price
00151940 540200	Employee Auto Expense		500	
00151940 546100	Building Repair and Maintenance		502	
00151940 546200	Equipment Repair and Maintenance		796	
00151940 552200	Vehicle Fuel		2,967	
Police Administration				
00152100 512000	Regular Salaries	214,993		New union agreement, DROP payouts
00152100 552200	Vehicle Fuel		109,000	
Fire Control				
00152200 512000	Regular Salaries	83,828		New union agreement, DROP payouts
00152200 546300	Vehicle Repair and Maintenance	15,809		Repairs on aging fleet
Code Enforcement				
00152410 512000	Regular Salaries	2,925		
00152410 551200	Computer Equipment		1,167	
00152410 552200	Vehicle Fuel		387	
00152410 552300	Gear/Uniforms		691	
00152410 552500	Other Operating Supplies		266	
00152410 555000	Education/Training		414	
Special Item - Manatee Players				
00159300 582000	Aid to Private Organization	2,700,000		New Manatee Players Loan
00158100 599100	Reserve for Contingencies		626,750	

General Fund Summary:	
Increase in Revenues	1,032,571
Increase in Expenditures	(3,011,491)
Increase in Cash Carryforward	1,352,170
Decrease in Contingencies	626,750
	0

City of Bradenton

Fiscal Year 2016

Recommended Budget Adjustments for the January 11, 2017 City Council Meeting

Bradenton Police Department

00102 369800	BPD - Forfeiture Fund	23,804	
00102 369805	BPD - Seizure	1,500	
00102 369815	BPD - Federal Forfeiture		106,737
00102 369825	BPD - Abandoned Property		37,276
00102 369827	BPD - Explorer Fund	2,787	
00152100 551300	BPD - Explorer Fund	3,758	
00152100 551500	BPD - Forfeiture Fund		17,541
00152100 551600	BPD - Abandoned Property		30,100
00152100 551700	BPD - Monetary Holdings	196	
00152100 551800	BPD - Federal Forfeiture		134,384
00105 369150	Cash Carryforward		62,149

Police Forfeiture Summary:	
Decrease in Revenues	(115,922)
Decrease in Expenditures	178,071
Decrease in Cash Carryforward	(62,149)
	0

City of Bradenton

Fiscal Year 2016

Recommended Budget Adjustments for the January 11 , 2017 City Council Meeting

Munis Account Number	Project Number	Title	Increase	Decrease	
Special Obligation Debt - Series 2016					
21605 381207	DB216	Interfund Transfer In	181,378		New debt service
21651700 571000	DB216	Principal	100,000		
21651700 572000	DB216	Interest	72,289		
21658100 599100	DB216	Reserve for Contingencies	9,089		

Fund 216 Summary:	
Increase in Expenses	(172,289)
Increase in Revenues	181,378
Increase in Reserves	(9,089)
	0

Special Obligation Debt - Series 2007					
20758100 591216		Interfund Transfer Out	181,378		Refunded this series
20751700 572000 DB207		Interest		181,378	
20701 385000	DB207	Refunding Bonds - Proceeds	14,280,000		
20701 385100	DB207	Refunding Bonds - Premium	1,845,169		
20751700 595200	DB207	Bond Issue - Other Non-op Uses	16,491,600		
20751700 595300	DB207	Underwriter - Other Non-op Uses	54,007		
20751700 595400	DB207	Fees - Other Non-Op Uses	157,914		
20703 366030		Manatee County Contributions	28,886		
20751700 571000	DB207	Principal - Debt Service		445,000	
20751700 572000	DB207	Interest - Debt Service		104,466	

Fund 207 Summary:	
Increase in Expenses	(16,154,055)
Increase in Revenues	16,154,055
	0