



CITY OF BRADENTON

MECHANICAL CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING INFORMATION AND DOCUMENTS ARE PROVIDED WHEN SUBMITTING APPLICATIONS:

- **CONTRACTOR SECTION ON PAGE 1 NEEDS TO BE COMPLETED WITH LICENSE NUMBER AND SIGNATURE**
- **PAGE 2 OF APPLICATION NEEDS TO BE SIGNED & NOTARIZED**
- **DESCRIPTION OF WORK MUST INCLUDE:**
 - > **TON/SEER/KW OF UNIT BEING INSTALLED**
 - > **IF THERE WILL BE DUCTWORK**
 - > **WHERE THE UNIT IS LOCATED (ROOF OR GROUND)**
 - > **AHRI NUMBERS**
- **PLEASE NOTE ON APPLICATION IF UNIT WILL REMAIN THE SAME (LIKE FOR LIKE), OR IF IT IS A GAS TO ELECTRIC OR ELECTRIC TO GAS CONVERSION**
- **FOR ROOF TOP UNITS TWO (2) SETS OF ENGINEERING DETAILS ARE REQUIRED (PACKAGE UNIT ONLY)**
- **NOTE IF THIS IN ADDITION TO THE HEATING/COOLING LOAD DUE TO A PREVIOUSLY UNCONDITIONED SPACE**
- **NOTICE OF COMMENCEMENT IF OVER \$7500**

THANK YOU