

ERC MEETING MINUTES FEBRUARY 19, 2015

Attendance: Mindy Piantanida, Leo Donnelly, Kenny Simunovic, Justin Gause, Brian Henry, Dave Gustafson, Rene' Raymond, and Holly Lundgren.

Guests: Donald Collison – Freedom Boat Festival.
Amy Van Dell and Mike Jones – Paws in Motion.

Meeting officially opened at 9:08 am.

- I. Events with Guests:
 - a. Donald Collison – Florida Freedom Festival on June 13, 2015: This is a fundraising event for the Manatee County Libertarian Party. Community organizations will be there along with local artists, music, vendors, food trucks, carnival style games, and beer. There will be a beer truck in the parking lot area. A beer tub will be in the lawn area along with the music. There will be 2 id check tables. Don will contact 210 Watermark for permission of the event. It's a free event with ticket purchases for food and beverages. Estimated attendance 1,000 people. He is working with Joe Bennett. There are not any planned performances at Manatee Players. There will be a stage. No stakes going in the grass. He's requesting a 20 x 30 tent for the stage for the event. Don was advised to go to the Planning department to pull a permit. Four Police Officers will be required from 12 to 8. Rene reminded Don about the proper grease disposal for the vendors. Electrical is needed for sound. ERC advised Don that power is available at the Pavilion. ERC recommended a generator. Mojo will be providing services. Solid Waste services will be at least a 2 man event. Fees were advised. Don was advised to contact all private properties nearby regarding parking plans. The team provided parking suggestions. This event will be going on the agenda as a recommendation for Council approval. Holly will provide contact information to Don for some of the private parking areas.
 - b. Amy Van Dell and Mike Jones – Paws In Motions. This is their 9th annual walk-a-thon. It's the 4th walk on Riverwalk. The application has been approved. They will have a DJ at the Pavilion. Electricity is needed. The current electrical dynamics were communicated to the Event Holder. Food trucks will be on-site however, no alcohol will be served. Vendor parking was established. The team provided the event holder with information regarding contacting the private parking lots. Manatee Players schedule has been verified. The fees for Solid Waste were provided to the Event Holder. The event start time is 8 am. Security will be there the night before for the doggy zone set up. Additionally, bollards will need to be removed. They want to utilize the concession stand on Friday to secure some items. The team suggested they work with Coach Tom in the future for a race. There will not be portolets. They will be bringing golf carts to move material. The event size is 500. One Officer will be required. The Event Holder will contact Kelly Carr to secure the Officer arrangements. The Event Holder will submit insurance information to Rene.

II. Event Review and Collaboration:

- a. The date of Main St. Live changed to February 21st due to weather. The team suggested for the Main St. Merchants to place a rain date on the application. The Steps to follow Section on Page 6 of the application indicates a requirement of 30 days to change the date. Street closures, Police impact and Solid Waste services are all impacted. Dave suggested having a discussion with this at the next Main Street Merchants meeting.
- b. Dave provided contact information to Johnette to coordinate Farmer's Market along with other events occurring that day.
- c. Feb 28th: Boardr Skate Competition – Dave is contacting the Event Holder.
- d. Main St Live on March 14th has March 17th alternative written on their application.
- e. Dragonboat: Dave spoke with Mike and they would like to bring in their floating dock to attach to ours. It is being coordinated.
- f. Shamrock 5k has submitted a new route. Manatee County will be donating cones and barricades.
- g. Festival of Worship is March 29th. ERC approved.
- h. Pirates and Princesses: the race fee and cones and barricades policies will be communicated to the Event Holder.
- i. Art Slam: 9 am – 4 pm. Farmer's Market will be coordinated. Public Works services have been established. Brian will provide a quote for the day. There will be 18 artists. 2 Officers have been scheduled. Permission was given to utilize the alleyway from Charlie Bishop.

10:40 am Meeting Adjourned

Mindy Piantanida

From: Rene Raymond
Sent: Tuesday, February 03, 2015 9:35 AM
To: PW Events Team; Kelly Carr; Pier 22
Subject: FW: Shamrock 5K updates - March 14, 2015

To Whom It May Concern.....

From: Elena Cassella [<mailto:ecassella@foundationfordreams.org>]
Sent: Friday, January 30, 2015 11:51 AM
To: Rene Raymond
Subject: Shamrock 5K updates

Hi Rene-
Just a couple of updates for the Shamrock 5K.

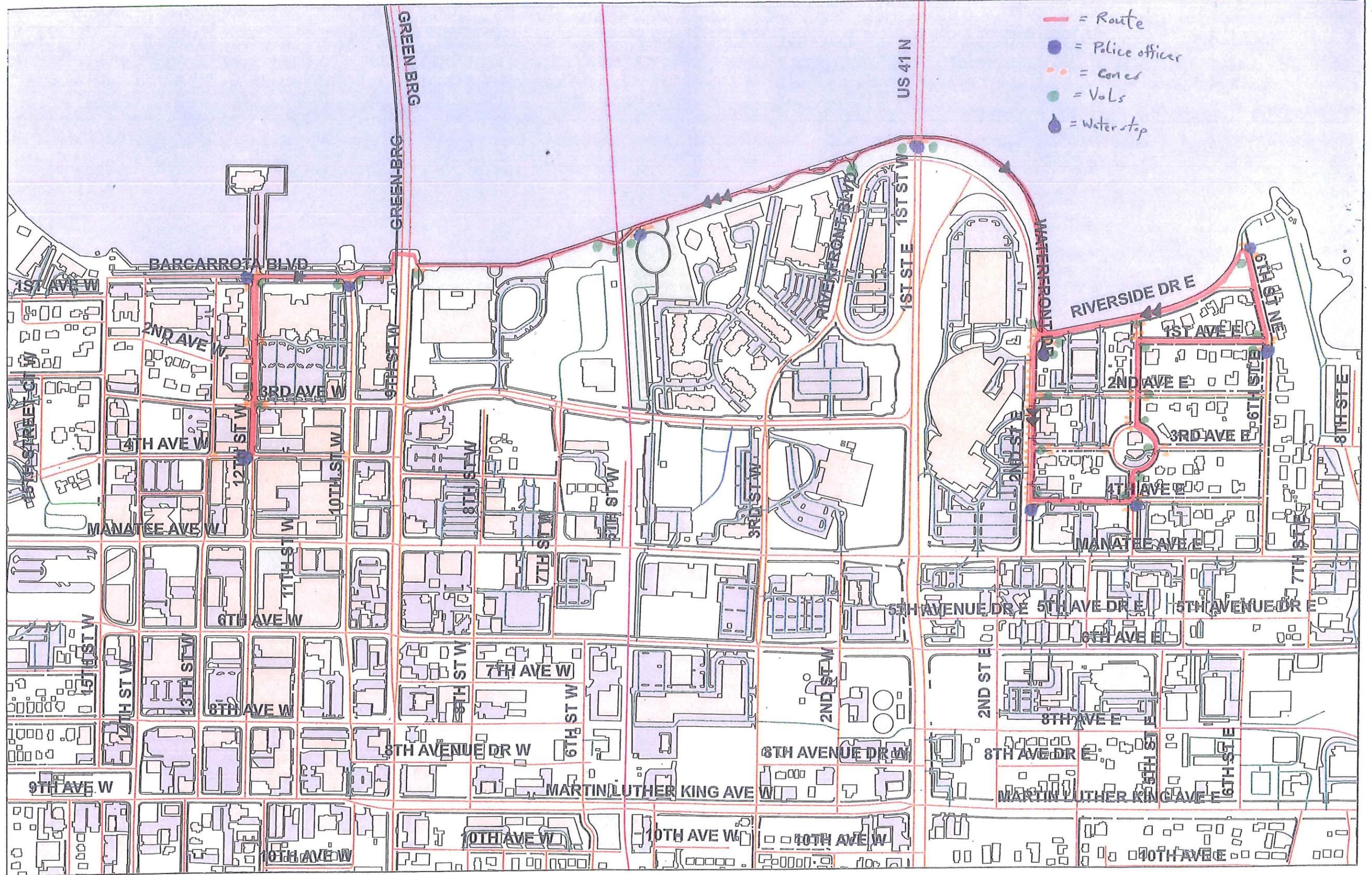
- We are working on getting quotes for barricades.
- Justin is updating the race map to have all the road closures on the map assigned times to them so you are all aware of when they will be closed and reopened even though this is already on the application.
- I talked to Rick Willats this morning and he is taking care of the trash expense.
- Rick Willats is ordering 2 portolets from Bob Cat, he said the the farmers market will get one and then I will have one ordered.
- 3rd Avenue will allow cars to pull into the BRadenton Herald parking lot, but remain closed at the main street crossing. (Rick Willats has this on his proposal for the St. Patrick's Day party). We will make sure this is highlighted on race route. We aren't using 3rd or Pier 22 parking lot.
- I spoke to BPD and We are all set with police officers. I hired one extra to be there for the kid's races which takes place an hour early. The other 8 will arrive and be placed on the course at 4p.m. Two will be on bikes. They felt more than comfortable with the BPD coverage since we aren't crossing over any main highways.
- We have a plan to let all businesses and residents along the route know of the race and will get letters to them.
- We are not doing the pub crawl.

Please let me know if there is anything else that I need.
Thank you so much.
Elena

Elena Cassella
Director of Development and Fundraising

Foundation for Dreams and Dream Oaks Camp
16110 Dream Oaks Place
Bradenton, FL 34212

Shamrock 5K



Going before City Council 6/25/14

APPROVED

App. Fee Rental (\$300) Ins. Damage (\$550) Waved Fee

CITY OF BRADENTON
101 Old Main Street
BRADENTON, FLORIDA 34205
(941) 932-9447

EVENT PERMIT APPLICATION/QUESTIONNAIRE

The following information is required for all event permits issued by the City of Bradenton. Please be aware that approval does not exempt the applicant from any County, State, or Federal criteria which may apply to such event or activity.

IMPORTANT: Applications for event permits must be submitted for processing at least 60 days prior to the event.

A **non-refundable application fee of \$25.00 shall be paid at time of application.** Rental fees will be paid following approval of the event request. All questions must be answered as incomplete applications will be rejected. For further information, contact the Event Review Committee at 941-932-9447.

NAME OF EVENT: Paws in Motion Walk-a-thon

Date(s) of Event: Saturday, March 7, 2015

Location of Event: River Walk including Pavilion, sidewalk area for vendors, grassy space in front of pavilion for dog agility course and concession stand.

Hours of Operation: Set up starting at 6:30am and concluding by 2:00pm

Set up Time of Event: 6:30am Break down Time: 2:00pm

Purpose of Event: Fundraiser for the Humane Society of Manatee County

Estimated Attendance: 400-500

ORGANIZATION NAME: Humane Society of Manatee County

Street Address: 2515 14th St West City, State Bradenton, FL Zip 34205

Phone: 941-747-8808 x310 Cell: 941-737-9312 Fax: 941-747-5702

E-mail Address: Samantha@humanesocietymanatee.org

CONTACT PERSON: Samantha Dominis, Events Coordinator

Street Address: 2515 14th St West City, State Bradenton, FL Zip 34205

Phone: 941-747-8808 x310 Cell: 941-737-9312 Fax: 941-747-5702

E-mail Address: Samantha@humanesocietymanatee.org

I. PLEASE CHECK ALL PLANNED ACTIVITIES OF EVENT:

Live Music: YES NO (DJ on Pavilion, speakers facing away from condos, towards water)

Food Served / Sold: YES NO If Yes, What Type: Cold Cooked * Using Fryers *
Food Trailers
* Please ask about special requirements for cooked foods

Alcohol Served / Sold: YES NO

*Tents Used: YES NO If Yes, Number of Tents: 10-20 Size of Tents 10x10'

* NOTE: If tents or canopies are used, tent permits must be secured from the City's Department of Planning and Community Development located on 1st floor of City Hall @ 101 12th Street West. 941-932-9423

ERC 2/19/15 10:00

Street Closure Requested: _____ YES NO If Yes, What Street(s) _____

Times of Street Closure: FROM _____ TO _____

(Please also complete *Street Closure Form* on P. 20)

2. CITY SERVICES REQUESTED OF PUBLIC WORKS DEPARTMENT:

Public Works Department
1411 9th Street West
941-708-6300

NOTE: Following City Council approval, it is the responsibility of the organizer to contact the appropriate departments listed below for services requested. Please include locations on site map.

- Barricades / cones for street closure or public safety* (Contact 708-6333 or rick.parks@cityofbradenton.com)
- Electricity (Contact 708-6334 or donald.brunner@cityofbradenton.com)
- Sanitation Service** (Contact 708-6342 or brian.henry@cityofbradenton.com)
- Portable City Stage** (For Use Within City Boundaries Only) (Contact 932-9447 or rene.raymond@cityofbradenton.com)

***DAMAGE DEPOSIT REQUIRED FOR USE OF CITY PROPERTY**

(Event organizer must assume responsibility for equipment security such as stage, barricades, cones, signs, etc.)

****Sanitation & Stage Available for Additional Cost**

3. NOTE: PUBLIC SAFETY NOTICE FOR SECURITY & TRAFFIC CONTROL:

Bradenton Police Department
100 10th Street West - 932-9300

NOTE: Police security is required whenever alcoholic beverages are present, when closure of a public street is necessary, when large crowds are in attendance, or in any other situation as deemed necessary by the Bradenton Police Department. The number of personnel required is determined by BPD and wages are payable by applicant.

(Contact **OFF-DUTY EMPLOYMENT COORDINATOR**, Sgt. Brian Thiers, at 941-932-9368 or brian.thiers@cityofbradenton.com to discuss security requirements)

4. EVENT APPROVAL REQUIREMENTS:

- > **A. A Site Plan Is Required** and must show the location of parking areas, barricades, stage(s), tents, all entrances and exits along with any other accessory structures needed for the event, such as beverage trucks, food booths and vendor display areas.
- > **B. A Certificate Of Liability Insurance** in the amount of \$1,000,000 naming the City of Bradenton as "Additional Insured" and specifying the NAME and DATE of the event must be received prior to the event. A liquor liability endorsement is required when applicable.

*For events on Old Main Street, Barcarrota Blvd., or at Riverwalk Park, a **DAMAGE DEPOSIT** must be received prior to the event which will be returned upon determination that no damage to City property has been incurred. In addition, use of any City barricades or cones also requires a **DAMAGE DEPOSIT**. Contact City Public Event Coordinator for specific pricing.*

- > **D. If the Event is Held on Old Main Street or Barcarrota Blvd.,** area businesses and occupants will also be notified by the City's Public Event Coordinator to solicit their input to provide to City Council. The event organizer may need to make individual contact with each to discuss specifics of the event.

Pier 22 & Twin Dolphin Marina – 748-3433 x111
Old Main Street Merchants' Association – 896-8860
Manatee County Central Library – 748-5555

South Florida Museum – 746-4131 x17
First Baptist Church – 746-2149
Riverview Condominiums – 746-9066

Paws in Motion Walk-a-thon

Saturday, March 7, 2015

Name of Event

Event Date(s)

Andy E. Van Seel
Signature of Applicant

4/14/14
Date Completed and Returned to City Hall

Brief Description of All Event Activities: The Paws in Motion Walk-a-thon includes a one mile walk along the River

Walk. Animal lovers bring their dogs to this event for a fun-filled day. The Doggie Fun Zone obstacle course is set up in the grassy area surrounded by pet-related vendors. Raffle prizes are drawn through the day.

Awards are given to the top three fundraising teams and individuals. A DJ plays upbeat music and makes announcements throughout the day. The one mile walk starts at the pavilion, takes walkers past the skate

park, loops by the hospital parking lot and back along the River Walk to the pavilion. The Doggie Fun Zone will need to set up the day/night before if possible. This has been done in the past with no issues.

Location of event: Indicate all areas intending to be used. A site plan is required at the time of application submittal, including location(s) of any signage, and/or a parade/race route, as applicable. Site plan shall indicate the areas to be used for parking, location of portable toilets and trash containers/dumpsters, tents, as well as general layout of event. (Please refer to pages 20-27 for Riverwalk site plans)

- Mosaic Amphitheater
- Pavilion Area
- Great Lawn
- Regatta Plaza
- Parking Lots / Parking Areas (See P. 21)
- Tower Plaza
- Street Closure (See P. 19)
- Exclusive Use (Specify) Pavilion Area and Great Lawn
- Other (Specify) Concession Stand and River Walk sidewalk

***Special permission is requested for the Doggie Fun Zone to set up the day/night before (3/6/15). The cement sidewalk barricades will need to be temporarily removed for set-up and break-down of the Doggie Fun Zone. Humane Society staff places the cement barricades back after the event. In the past we have stored items in the concession stand the day before, we are

5. Specific Time requested for Specific Dates: hoping to be allowed to do this again.

Date	Set-up Time		Actual Event Times		Clean Up Time	
	From	To	From	To	From	To
3/6/15	2:00 pm	6:00 pm	*Doggie Fun Zone Set-Up			
3/7/15	6:30 am	8:00 am	8:00 am	2:00 pm	2:00 pm	3:30 pm

		YES	NO
6.	Has this event been held in the past? <u>Yes</u> If so, when was the last time and provide estimated attendance? This event was held on 3/8/14 with an estimated 350 guests and 250 dogs. It was also held on 3/9/13 with an estimated 300 guests and 200 dogs.	✓	
7.	Crowd Is anticipated crowd size 1000 or more? <u>No</u> Actual anticipated number: <u>400-450</u> Peak Hours: <u>8am-12pm</u> Peak Attendance: <u>350-400</u>		✓



CITY OF BRADENTON
PUBLIC EVENT APPLICATION

Continued

HOLD HARMLESS AGREEMENT

Humane Society of Manatee County _____ agrees to indemnify and hold harmless the City
(Name of Organization/Person)

of Bradenton from any and all liability, defense costs, including other fees, loss or damage the City of Bradenton may suffer as a result of claims, demands, costs, or judgments against it arising from Humane Society of Manatee County 's activities as indicated on the attached
(Name of Organization/Person)

Public Event Application Form. In addition, Humane Society of Manatee County _____ agrees to provide
(Name of Organization/Person)

the City of Bradenton a Certificate of Insurance naming the City of Bradenton as an Additional Insured in an amount of not less than \$1,000,000.00 (\$1 million).

Signature of Representative Amy E. Van Dell _____

Printed Name of Representative Amy Van Dell, Executive Director _____

Date April 4, 2014 _____

Return Public Event Application to:

*City of Bradenton – City Clerk's Office
ATTN: René Raymond or Tim McCann
101 Old Main Street
Bradenton, FL 34205
941-932-9447 or 941-932-9497
Fax: 941-932-9547*

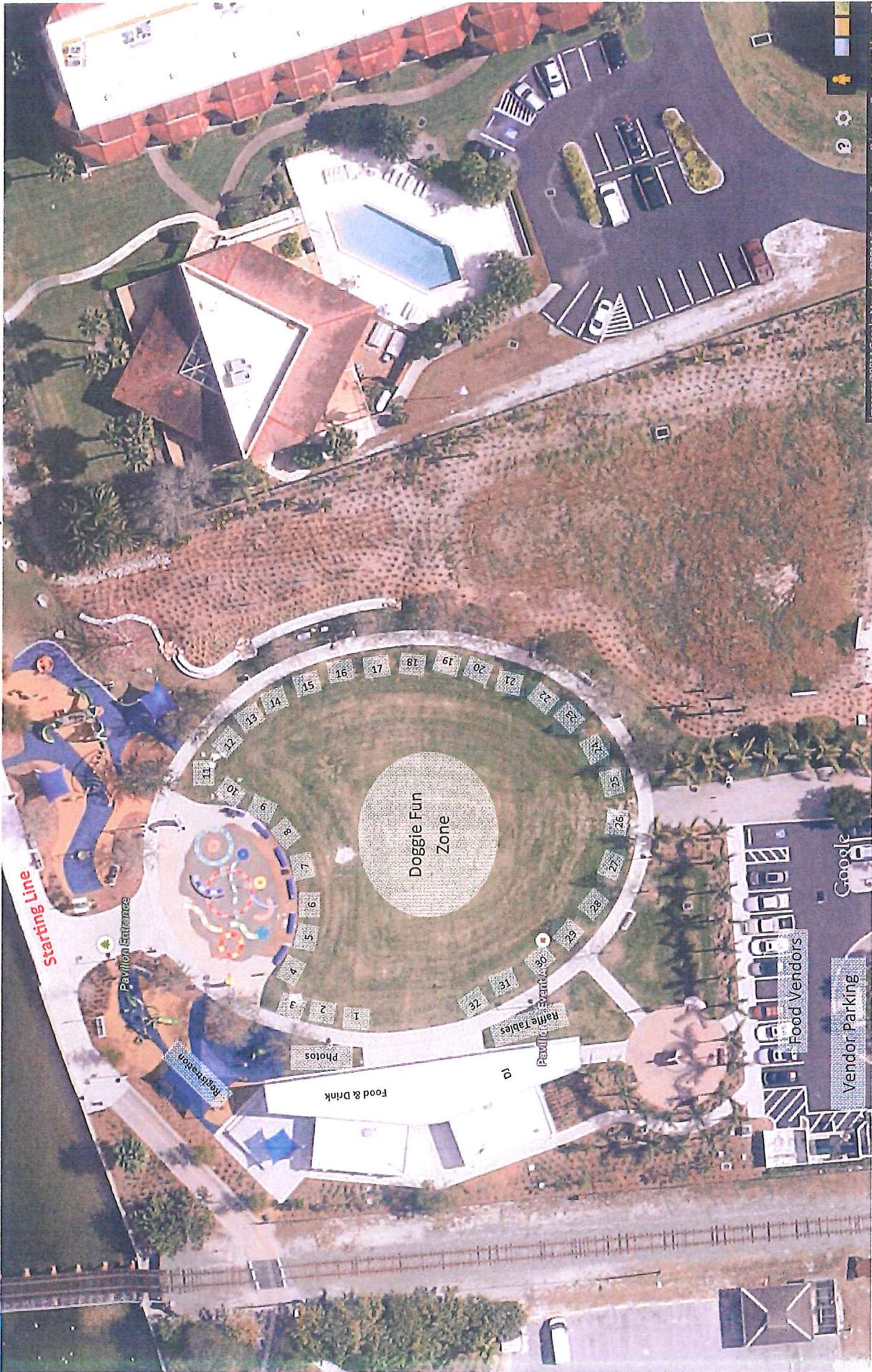
Humane Society of Manatee County's Paws in Motion Walk-a-thon Walk Route



= Parking Sign (18" H x 24" W)

= Walk Route

Paws in Motion Event Set-Up



- 1—Humane Society
- 2—Vendor
- 3—Vendor
- 4—Vendor
- 5—Vendor
- 6—Vendor
- 7—Vendor
- 8—Vendor
- 9—Vendor
- 10—Vendor
- 11—Vendor
- 12—Vendor
- 13—Vendor
- 14—Vendor
- 15—Vendor
- 16—Vendor
- 17—Vendor
- 18—Vendor
- 19—Vendor
- 20—Vendor
- 21—Vendor
- 22—Vendor
- 23—Vendor
- 24—Vendor
- 25—Vendor
- 26—Vendor
- 27—Vendor
- 28—Vendor
- 29—Vendor
- 30—Vendor
- 31—Vendor
- 32—Vendor

ERC

2/19/15 ?
9:30

✓ Pd. Rent \$1250
✓ Damage \$650
✓ Ins.

CITY OF BRADENTON
101 Old Main Street
BRADENTON, FLORIDA 34205
(941) 932-9447

EVENT PERMIT APPLICATION

The following information is required for all event permits issued by the City of Bradenton. Please be aware that approval does not exempt the applicant from any County, State, or Federal criteria which may apply to such event or activity.

A non-refundable application fee of \$25.00 shall be paid at time of application. Rental fees and damage deposits will be paid following approval of the event request. All questions must be answered as incomplete applications will be rejected. For further information, contact the Event Review Committee at 941-932-9447.

NAME OF EVENT: Florida Freedom Festival
Date(s) of Event: Saturday, June 13, 2015
Location of Event: Riverwalk Pavilion & Mosaic Amphitheater

If the event is to be held on the Riverwalk, please indicate the area(s) intending to be used.

Mosaic Amphitheater Pavilion Area Great Lawn Regatta Plaza Parking Lots/Areas Tower Plaza Skate Park
 Outdoor Living Room Botanical Gardens Volley Ball Courts Other (specify) _____

Hours of Operation: 12pm to 8pm - 4 OFFICERS -

Set up Time of Event: 8am to 12pm Break down Time: 8pm to 12am

Purpose of Event: Celebrate Freedom, Community Outreach

Estimated Attendance: 1000 Is this event open to the public? YES NO

Has this event been held in the past? YES NO If YES, what was the attendance? _____

ORGANIZATION NAME (IF APPLICABLE): Libertarian Party of Manatee County

Street Address: 705 221st St E City, State: Bradenton, FL Zip: 34211

Phone: 614-402-4836 Cell: 614-402-4836 Fax: _____

E-mail Address: donald.lpmc@outlook.com

CONTACT PERSON: Donald Collison

Street Address: 107 Vermont Ave, E, City, State: Bradenton FL Zip: 34208

Phone: 614-402-4836 Cell: 614-402-4836 Fax: _____

E-mail Address: donald.lpmc@outlook.com

PLEASE CHECK ALL PLANNED ACTIVITIES OF EVENT:

- 1. Music/Amplified sound: YES NO
- 2. Food Served / Sold: YES NO If YES, What Type: Cold Cooked * Using Fryers *
*please ask about special requirements for cooked foods
- 3. Alcohol Served / Sold: YES NO *alcohol requires additional police officers
- 4. Tents Used: YES NO If YES, Number of Tents: 30 Size of Tents 10 x 10

NOTE: If tents or canopies are used, no stakes are allowed and tent permits must be secured from the City's Department of Planning and Community Development located on 1st floor of City Hall @ 101 12th Street West. 941-932-9423

No Playful Performances

5. Street Closure Requested: _____ YES NO If YES, What Street(s) _____

Times of Street Closure: FROM _____ TO _____

(Please also complete Street Closure Form)

6. Will temporary sanitary facilities be provided? YES NO
If YES, please indicate number and location on site plan (for calculations, see Event Manual under Standards)

7. Are fireworks planned? YES NO
NOTE: Fireworks will require a permit from the Planning Department in conjunction with the Fire Department. Application for permit must be received no less than one (1) month prior to the event. Any water displays shall be permitted by the US Coast Guard.

8. Are live animals planned to be a part of this event? YES NO
If YES, please describe: _____
NOTE: Live animals are only allowed by City Council approval and their planned location must be indicated on site map

9. Describe any additional event activities: _____

CITY SERVICES REQUESTED:

- Barricades / cones for street closure or public safety *damage deposit required for use of city property and equipment
- Electricity *see fee schedule
- Solid Waste Service *see fee schedule

NOTICE OF PUBLIC SAFETY NOTICE FOR SECURITY & TRAFFIC CONTROL:

Bradenton Police Department - 100 10th Street West - 932-9300
Police security is required whenever alcoholic beverages are present, when closure of a public street is necessary, when large crowds are in attendance, or in any other situation as deemed necessary by the Bradenton Police Department (BPD). The number of personnel required is determined by BPD and wages are payable by applicant.
Contact BPD OFF-DUTY EMPLOYMENT COORDINATOR, Kelly Carr at 941-932-9304 or kelly.carr@cityofbradenton.com to discuss security requirements

During review by various City Departments, additional conditions may be imposed. This permit is valid only for the time indicated on this permit. In the event that the applicant fails to fulfill the requirement(s) (as set forth in this permit) or fails to obtain proper authorization to proceed, if conditions have changed, or the expected outcomes, impacts, or conditions are substantially altered then the permit will be voided immediately by authorized City Personnel

I, the undersigned, will indemnify, defend and hold harmless the City of Bradenton, its agents, employees, officers and any and all other associates, from and against any and all actions, in law or in equity, from liability or claims for damages, demands, or judgments to any person or property which may result now or in the future from the conduct of this event.

The undersigned agrees to abide by all Event Approval Standards set forth in the manual (see page 6 to 8).

The undersigned has read and voluntarily signed the release and waiver of liability and Indemnity Agreement, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

Donald Collison
Signature of Applicant

Libertarian Party of Manatee County
Organization

Donald Collison, Secretary
Typed or printed name and title

12-09-14
Date

Rental Contract

All event organizers must read and sign the Rental Contract before the event permit is issued.

1. Levels of sound, music, and noise produced at the authorized event shall adhere to City Noise Ordinance. If at any time a City of Bradenton law enforcement officer determines that this standard has been violated, said officer shall have the authority to require the Event Organizer, or any agent thereof, to take all necessary and appropriate actions to prevent further violations of this standard. If the Event Organizer or any agent thereof, fails to obey the orders of the law enforcement officer, Event Organizer will be required to present any future events to City Council for review prior to approval.
2. The event organizer has been informed that all events at Riverwalk Park, including non-musical events, must be completely closed by 10:00 pm. If any event wishes to continue past 10:00 pm, special City Council approval is required.

I, Donald Collison, applicant/event organizer for Florida Freedom Festival, event, scheduled for June 13th, 2015, from 12 a.m./p.m. to 8 a.m./p.m., hereby agrees to all conditions and regulations set forth in the event manual, application and contract as adopted by City Council.

Donald Collison
Signature of Applicant

Libertarian Party of Manatee County
Organization

Donald Collison, Secretary
Typed or Printed Name and Title

12-09-14
Date

Rene Raymond

From: Donald Collison <donald.lpmc@outlook.com>
Sent: Monday, January 05, 2015 11:45 AM
To: Rene Raymond
Subject: RE: Event application

Overview,

We will have food trucks and food tents in the round a bout and the near 1/3 of the parking lot. The next 1/3 of the parking lot will be handicap parking and the remaining 1/3 will be general parking. Parking also across the street in the open field. There will be an information table, ticket table, I.D check table in the round a bout. There will be a beer truck in the parking lot also. We will have some tables and chairs set up as a dining location in parking lot also. The stage will be set up in the SE corner of the grass oval with vendor tents along the outside of the oval. We anticipate 20 to 30 vendors and 10 food vendors. Lawn seating to watch the Musical acts. There will also be a beer/water tub at the NW corner of the grass oval along with a ticket table. There will be several vendors located in the Pavilion also. We are asking local artists and businesses to be vendors. We will also have local human rights organization also, such as Manatee or Sarasota Pride. We will be having local high school and private dance companies performing at the Mosaic Amphitheater. We will have local bands playing on the stage and in between sets a DJ will play music. There will be carnival games for kids.

Donald Collison, Executive Secretary
Libertarian Party of Manatee County

Selling tickets / fencing?

From: donald.lpmc@outlook.com
To: Rene.Raymond@cityofbradenton.com
Subject: Re: Event application
Date: Mon, 5 Jan 2015 15:53:01 +0000

Ok. Thank you...we are still in fund raising mode for all of these fees.  i will send you an overview shortly.

Thanks for your help

Donald Collison
Executive Secretary
Libertarian Party of Manatee County

----- Original message-----

From: Rene Raymond
Date: Mon, Jan 5, 2015 10:50 AM
To: donald.lpmc@outlook.com;
Subject: RE: Event application

No, no – we don't need that prior to approval at all – just didn't want to SURPRISE you! ☺

vendors. We will also have local human rights organization also, such as Manatee or Sarasota Pride. We will be having local high school and private dance companies performing at the Mosaic Amphitheater. We will have local bands playing on the stage and in between sets a DJ will play music. There will be carnival games for kids.

Donald Collison, Executive Secretary
Libertarian Party of Manatee County

From: donald.lpmc@outlook.com
To: Rene.Raymond@cityofbradenton.com
Subject: Re: Event application
Date: Mon, 5 Jan 2015 15:53:01 +0000



Ok. Thank you...we are still in fund raising mode for all of these fees..i will send you an overview shortly.

Thanks for your help

Donald Collison
Executive Secretary
Libertarian Party of Manatee County

----- Original message-----

From: Rene Raymond
Date: Mon, Jan 5, 2015 10:50 AM
To: donald.lpmc@outlook.com;
Subject:RE: Event application

No, no – we don't need that prior to approval at all – just didn't want to SURPRISE you! 😊

From: donald.lpmc@outlook.com [mailto:donald.lpmc@outlook.com]
Sent: Monday, January 05, 2015 10:47 AM
To: Rene Raymond
Subject: Re: Event application

Yes June 13th is the date. So we need to pay the rental fees and have the ins policy before it can go before the planning committee?

Donald Collison
Executive Secretary
Libertarian Party of Manatee County

----- Original message-----

From: Rene Raymond
Date: Mon, Jan 5, 2015 10:43 AM
To: Donald Collison;
Subject:RE: Event application

Hi, Donald! I wasn't sure if you had settled on June 13th, but you did? Can you provide me with a written overview of all of the proposed activities and their respective locations, please? E-mail is fine. Also have we discussed fees and insurance? (I thought we did?)

Rene Raymond

From: Donald Collison <donald.lpmc@outlook.com>
Sent: Monday, January 05, 2015 12:48 PM
To: Rene Raymond
Subject: RE: Event application

We are renting the stage, not sure on the exact size but i imagine it will be comparable to the one used at the Main street events. I believe it is build on a trailer. If we can't put that in there then we will have to locate a different one. We may provide some seating in the oval, but not much, maybe 30 to 50 chairs. They will also be rented. The games will be located near the splash zone/play ground. I know that some of them are built on trailers. Are we allowed to move them by hand or are those type of things prohibited. If they are not allowed in the grass area i may have to make room in the parking lot. We are not selling tickets to the event, the tickets are for food and drinks/beer.

Donald Collison, Executive Secretary
Libertarian Party of Manatee County

From: Rene.Raymond@cityofbradenton.com
To: donald.lpmc@outlook.com
Subject: RE: Event application
Date: Mon, 5 Jan 2015 17:26:39 +0000

Don, some questions that come to mind:

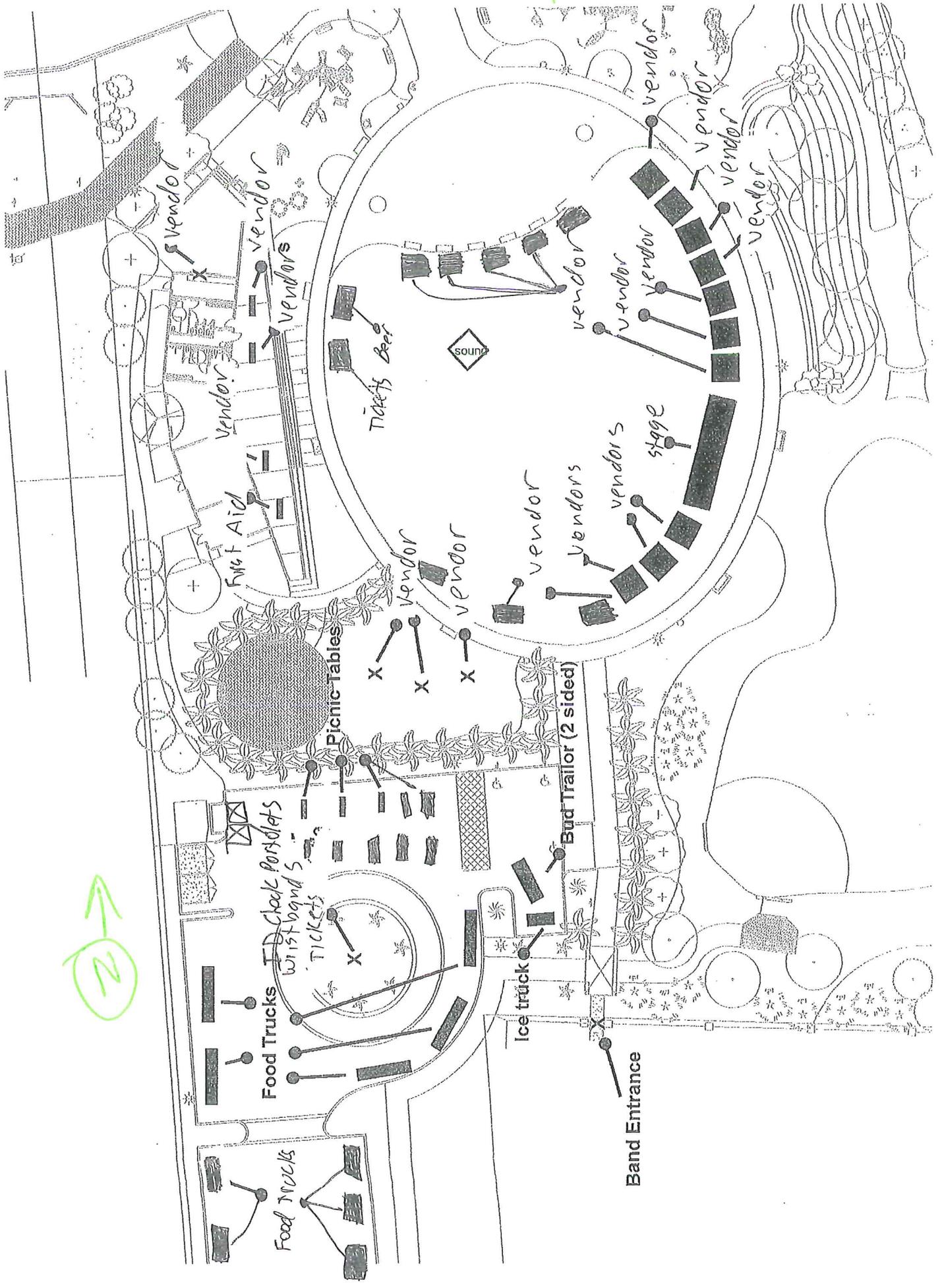
1. Where is the stage coming from and what size is it?
2. Are YOU providing seating in the oval? If so, how many chairs are being provided for seating? How will they be delivered? (No driving on paths or grass)
3. Where will the childrens games be located? (Please remember, nothing can be driven into the ground)
4. I see you are selling tickets to the event. Are you planning fencing? If so, what kind?

From: Donald Collison [mailto:donald.lpmc@outlook.com]
Sent: Monday, January 05, 2015 11:45 AM
To: Rene Raymond
Subject: RE: Event application

Overview,

We will have food trucks and food tents in the round a bout and the near 1/3 of the parking lot. The next 1/3 of the parking lot will be handicap parking and the remaining 1/3 will be general parking. Parking also across the street in the open field. There will be an information table, ticket table, I.D check table in the round a bout. There will be a beer truck in the parking lot also. We will have some tables and chairs set up as a dining location in parking lot also. The stage will be set up in the SE corner of the grass oval with vendor tents along the outside of the oval. We anticipate 20 to 30 vendors and 10 food vendors. Lawn seating to watch the Musical acts. There will also be a beer/water tub at the NW corner of the grass oval along with a ticket table. There will be several vendors located in the Pavilion also. We are asking local artists and businesses to be

- 4 OFFICERS -



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Food Trucks

Check postlets
Whist band
TICKETS

Picnic Tables

First Aid

Vendor

Vendor

Vendor

Vendor

Sound

Tickets Beer

Vendor

Vendor

Vendor

Vendors

Vendors

Stage

Vendor

Vendor

Vendor

Vendor

Vendor

Vendor

Vendor

Vendor

Vendor

Bud Trailer (2 sided)

Ice truck

Band Entrance

