



# Certificate of Appropriateness Application

Department of Planning & Community Development  
 101 Old Main Street, Bradenton, FL 34205  
 Ph: (941) 932-9402 Fax: (941) 932-9534  
[www.cityofbradenton.com](http://www.cityofbradenton.com)

**CONTACT INFORMATION**

Name of Property Owner: \_\_\_\_\_

Owner Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name of Agent: \_\_\_\_\_

Agent Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Owner/Agent Email: \_\_\_\_\_

**REQUIRED**

**PROPERTY INFORMATION**

Property Address: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

Zoning District: \_\_\_\_\_  
\*click to view [Zoning map](#)

Select Historic District:                      Historic District East                      Historic District West

**REQUIRED**

**EXT. COND.**

Current Use of Property: \_\_\_\_\_

Master Site File Number, if applicable: \_\_\_\_\_

**REQUIRED**

**MATERIALS FOR REVIEW**

*Before submitting an application to the City of Bradenton, please check with the Department of Planning & Community Development to verify all essential information for review is present. Incomplete applications will delay the review process. Include one (1) electronic copy (pdf) of the Application and all support materials.*

- ▶ Certificate of Appropriateness Application
- ▶ Application Fee: \$400
- ▶ Twenty (20) copies, Letter of Request
- ▶ Twenty (20) copies, Describe character of building in its present condition, include window treatment, ceiling, roof, etc.
- ▶ Twenty (20) copies, Color photos of existing building
- ▶ Twenty (20) copies, Describe changes to made and/or work to be done
- ▶ Twenty (20) copies, Color renderings of the proposed project in 8.5x11 format
- ▶ Twenty (20) copies, Construction plans if applicable
- ▶ Material samples and swatches
- ▶ Twenty (20) copies, Master Site File information

**REQUIRED**

**SIGNATURE**

*The owner of this property and the undersigned agree to conform to all applicable laws of the City of Bradenton and to all applicable Federal, State and County laws.*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**REQUIRED**

**CITY STAFF ONLY**

Application Fees: Fee Required: <b>\$400</b>	Application Sufficiency: Sufficient: <input type="checkbox"/>
FEE COLLECTED: \$ _____	Incomplete: <input type="checkbox"/> _____
RECEIPT #: _____	<b>APPLICATION #:</b> _____

**CITY STAFF ONLY**

ARCHITECTURAL REVIEW BOARD: \_\_\_\_\_  
 REVIEW DATES - TO BE COMPLETED BY CITY STAFF