APPLICATION FOR FEDERAL ASSISTANCE

OMB Approved No. 3076-0006

Version 7/03

1. TYPE OF SUBMISSION: Application ☐ Construction ☑ Non-Construction	Pre-application ☐ Construction ☐ Non-Construction	2. DATE SUBMITTED 7/18/12	Applicant Identifier
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: City of Bradenton	Organizational Unit: Department: Planning and Community Development
Organizational DUNS: 40877557	Division: Housing and Community Development
Address: Street: 101 12th St. W.	Name and telephone number of person to be contacted on matters involving this application (give area code): Prefix: Ms. First Name: Lesa
City: Bradenton	Middle Name: A.
County: Manatee	Last Name: Livingston
State: Florida Zip Code: 34205	Suffix:
Country: United States	Email: lesa.livingston@cityofbradenton.com
6. EMPLOYER IDENTIFICATION NUMBER *(EIN)*: 59-6000283	Phone Number (give area code): (941) 932-9400 ext. 481 Fax Number (give area code): (941) 932-9545

8. TYPE OF APPLICATION: ☐ New ☑ Continuation ☐ Revision. If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) ☐ ☐ Other (specify)	7. TYPE OF APPLICANT: (See back of form for Application Types) C-Municipal Other (specify)
	9. NAME OF FEDERAL AGENCY: Department of Housing and Urban Development
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 14-218 TITLE (Name of Program): Labor Management Cooperation Program	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Community Development Block Grant-code enforcement, single-family housing rehabilitation
12. AREAS AFFECTED BY PROJECT *(Cities, Counties, States, etc.)*: City	
13. PROPOSED PROJECT: Start Date: 10/1/12 Ending Date: 9/30/13	14. CONGRESSIONAL DISTRICTS OF: a. Applicant 13 b. Project 13

15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. Federal CDBG	$ 395,815.00	a. Yes. ☐ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:
b. Applicant	$ .00	
c. State	$ .00	
d. Local	$ .00	b. No. ☐ PROGRAM IS NOT COVERED BY E. O. 12372
e. Other	$ .00	☑ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
f. Program Income CDBG	$ 100.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
g. TOTAL	$ 395,915.00	☐ Yes If "Yes" attach an explanation. ☑ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative

Prefix: Mr.	First Name: Wayne	Middle Name: H.
Last Name: Poston		Suffix
b. Title: Mayor		c. Telephone Number (give area code): (941) 932-9400
d. Signature of Authorized Representative		e. Date Signed: 7/18/12

Previous Edition Usable
Authorized for Local Reproduction

Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ **This certification does not apply.**
☒ **This certification is applicable.**

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
   a. The dangers of drug abuse in the workplace;
   b. The grantee's policy of maintaining a drug-free workplace;
   c. Any available drug counseling, rehabilitation, and employee assistance programs; and
   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
   a. Abide by the terms of the statement; and
   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

07/18/12

Date

Wayne Poston

Name

Mayor

Title

101 12th St. W.

Address

Bradenton, FL 34205

City/State/Zip

(941) 932-9400

Telephone Number

☐ This certification does not apply.
☒ This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011, 2012, 2013, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

    However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

    The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

7/18/12

Date

Wayne Poston

Name

Mayor

Title

101 12th St. W.

Address

Bradenton, FL 34205

City/State/Zip

(941) 932-9400

Telephone Number

☒ This certification does not apply.
☐ This certification is applicable.

OPTIONAL CERTIFICATION
CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ This certification does not apply.
☐ This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ This certification does not apply.
☐ This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

ESG Certifications

I, , Chief Executive Officer of , certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.

2. The building standards requirement of 24 *CFR* 576.55.

3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.

4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.

5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.

7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.

8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.

9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.

10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☐ This certification does not apply.
☒ This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)

   Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Bradenton	101 12th St. W.	Bradenton	Manatee	FL	34205

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled
   Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

8. All "direct charge" employees;
9. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
   a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official

07/18/12

Date

Wayne Poston

Name

Mayor

Title

101 12th St. W.

Address

Bradenton, FL 34205

City/State/Zip

(941) 932-9400

Telephone Number

City of Bradenton, Florida
Department of Planning and Community Development
Housing and Community Development Division

Community Development Block Grant Program

2012-2013 Annual Action Plan

Mayor
Honorable Wayne H. Poston

Ward 1
Councilman Gene Gallo

Ward 2
Councilwoman Marianne Barnebey

Ward 3
Councilman, Vice Mayor Patrick Roff

Ward 4
Councilman Bemis Smith

Ward 5
Councilman Harold Byrd

Staff and Administration
Timothy Polk, Planning & Community Development Director
Lesa Livingston, Housing & Community Development Manager
Vicki White, Planning & Community Development Coordinator

City of Bradenton, Florida

City Council Agenda Memorandum

Agenda Item:	CDBG 2012-2013 Annual Action Plan	**Agenda Date:**	Jul 18, 2012
Originated by:	Lesa Livingston, Manager	**Agenda Placement:**	consent
Authorized by:	Timothy Polk, HCD Director		

Explanation	The 2012-2012 CDBG Annual Action Plan describes the projects that will be funded through CDBG for the October 1, 2012-September 30, 2013 program year.
Financial Impact	None
Requested action to be taken by Council	Approve the 2012-2013 CDBG Annual Action Plan.
Staff Recommendation	Approve the 2012-2013 CDBG Annual Action Plan.
Attachments	2012-2013 CDBG Action Plan memo, Resolution 12-28, Form SF-424, Non-State Grantee Certifications.

MEMORANDUM

TO: Mayor, City Council, Department Heads, and Press
Timothy Polk, Director of Planning & Community Development

FROM: Lesa Livingston, Manager of Housing & Community Development

CC: Vicki White, Coordinator of Housing & Community Development

DATE: July 18, 2012

RE: Community Development Block Grant (CDBG) FY 2012 – 2013
Annual Action Plan Project Recommendations

The City expects to receive $395,815 (approximately) in Community Development Block Grant (CDBG) program funds for the FY 2012-2013 program year. A public notice was advertised on the availability of funds on January 28, 2012.

The City is required to submit for its Community Development Block Grant (CDBG) program an Annual Action Plan describing the City's needs and how it plans to meet those needs using CDBG funds. The City held two public outreach/forums on February 7, 2012 and February 13, 2012. Public notices were made available throughout the city limits of Bradenton and were posted on our website.

The outreach provided information about existing and upcoming funding for homeowner assistance. In addition, it addressed any housing questions, provided past grant performances, and offered fair housing materials. Other activities included independent actions by the city and cooperative agreements with housing related industries, such as mortgage lenders, homebuilders, and local non-profits working in housing.

The City's program staff is recommending the following projects for funding:

- **Program Administration (20% cap)** **$79,163**
- **Code Enforcement** **$125,000**
- **Single Family Housing Rehabilitation** **$130,000**
- **Down payment and Closing Cost Assistance** **$36,000**
- **Housing Rehabilitation Program Delivery Cost** **$25,652**
- **Program Income** **$100**

Total $395,915

These projects will be included in the City's CDBG Annual Action Plan for FY October 1, 2012 – September 30, 2013. All of these projects meet the national objectives of the CDBG program as well as the goals of the City's 2011-2014 CDBG Consolidated Plans.

In April 2012, the Department of Housing Urban Development (HUD) announced new tools within current statutory and regulatory provisions for a new process for electronic submission on Annual Action Plan, Consolidated Plan including a required template and other improvements as follows:

- A submission template for the Consolidated Plan, the Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER) /Performance Evaluation Report (PER) for Grantees that will be required for all grantees receiving formula grants;
- Upgrades to the IDIS to facilitate electronic submission of the Consolidated Plan, Annual Action Plan and CAPER/PER according to the required template;
- New data describing a broad spectrum of community, economic and market conditions;
- A web-based data mapping tool to assist with place-based planning; and
- HUD's transition plan to implement the Consolidated Plan, Annual Action Plan and CAPER

submission templates in IDIS.

These new tools are designed to make the Annual Action Plan and Consolidated Plan more useful beyond a budget exercise by integrating community need and market data and mapping capability into a new, electronic planning template for preparation and submission. The template will also make planning and reporting more efficient by connecting the planning, implementation and performance reporting processes, eliminating redundancies and automatically entering data from HUD systems wherever possible.

An electronic copy of the Annual Action Plan, the resolution, and any citizen comments on the report will be mailed to the Department of Housing and Urban Development (HUD) Jacksonville Office by August 1, 2011 as required.

Attached for the Mayor and City Council's approval is the October 1, 2012 – September 30, 2013 CDBG Annual Action Plan.

Recommendations: Requesting a motion to approve and adopt the October 1, 2012 – September 30, 2013 Annual Action Plan for the Community Development Block Grant Program through IDIS.

AGENDA
BRADENTON CITY COUNCIL
8:30 a.m. Wednesday, July 18
City Hall Council Chambers, 101 Old Main St.

1. INVOCATION AND PLEDGE OF ALLEGIANCE:

Invocation led by Pastor Don Sturiano of Kingdom Life Christian Church.

2. PROCLAMATION:

3. PRESENTATION:

- Summation 360 on Utility Billing payment services.

4. ADMINISTERING THE OATH:
5. CITIZEN COMMENTS:

6. CONSENT AGENDA:

a) Minutes from June 13 council meeting.
b) Minutes from June 27 council meeting.
c) Public Event: ArtSlam at Riverwalk on Nov. 10.
d) Public Event: Bradenton Blues Fest at Riverwalk on Dec. 1.
e) Public Event: SE Guide Dogs Walk-A-Thon along Riverwalk on Feb. 23.
f) 2013 calendar of City Council meetings/City holidays.
g) Line item adjustment for Water Reclamation Division.
h) School Resource Officer contract renewal.
i) Resolution 12-28: CDBG Annual Action Plan.
j) EECBG Award Amendment 3.

7. BUSINESS/ADVERTISING, PETITIONS, HEARINGS AND COMMUNICATIONS:

ORDINANCE 2939 SECOND READING & PUBLIC HEARING
AN ORDINANCE OF THE CITY OF BRADENTON, FLORIDA, AMENDING PART 1, CHARTER AND RELATED LAWS, SUBPART B, RELATED LAWS, ARTICLE III, FIREFIGHTERS' RETIREMENT SYSTEM, OF THE CODE OF ORDINANCES OF THE CITY OF BRADENTON, FLORIDA; AMENDING SECTION 1, DEFINITIONS; AMENDING SECTION 5, CONTRIBUTIONS; AMENDING SECTION 6, BENEFIT AMOUNTS AND ELIGIBILITY; PROVIDING FOR CODIFICATIONS; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE 2940 SECOND READING & PUBLIC HEARING
AN ORDINANCE OF THE CITY OF BRADENTON, FLORIDA, AMENDING PART 1, CHARTER AND RELATED LAWS, SUBPART B, RELATED LAWS, ARTICLE III, FIREFIGHTERS' RETIREMENT SYSTEM, OF THE CODE OF ORDINANCES OF THE CITY OF BRADENTON, FLORIDA; AMENDING SECTION 5,

Disabilities Act, persons needing a reasonable accommodation to participate in this proceeding should contact the City Clerk & Treasurer of the City of Bradenton at 101 Old Main Street, Bradenton, Florida 34205, telephone (941) 932-9445, not later than seven (7) days prior to the proceeding.

AT COUNCIL MEETING: If a person (or agent) wishes to address the City Council, they shall first complete a comment card available at the back of the chambers. To discuss items listed on the agenda, the Public Hearing Comment (green) card should be completed. (Please circle "In Favor" or "Opposed" on the card as you will be summoned by that category.) To discuss non-agenda items, the Citizen Comment (yellow) card should be completed. (Please state topic you would like to comment on.) Submit the card to the city clerk, who will then forward it to the mayor. At the appropriate portion of the meeting, under Citizen Comment or at the time of the Public Hearing the mayor will call your name to come forward. After being recognized by the mayor, the person should come to the podium and, for the public record, state their name, address, whether they are a resident taxpayer of the City of Bradenton, and whether they are in favor of or against the item they wish to address. In the case of an agent, they shall identify themselves, their clients' name, clients' address, whether their clients are resident taxpayers of the City of Bradenton, and whether their clients are in favor of or against the topic they wish to address. They should then proceed to state their position or present their information. Appearance on all items will be limited to three (3) minutes unless the mayor rules otherwise. (Note: If handouts are being distributed, please provide a minimum of ten (10) copies to the city clerk. If you wish to display a drawing or rendering, contact the City prior to the meeting.) Any submissions commented on, photographs, letters, renderings, etc. will be kept by the city clerk for the record.

PURSUANT TO FLORIDA STATUTE 286.0105: If a person decides to appeal any decision made by the board, council, agency, or commission at this meeting, such person will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

PLEDGE OF PUBLIC CONDUCT: We, the Mayor, City Council and employees of the City of Bradenton agree to: * Establish a process to promote positive interaction among ourselves and the citizens of Bradenton in a positive and non-threatening environment. * Encourage visible, involved and active participation among all. * Promote improved communication through active listening, providing feedback and honest expression of ideas. * Utilize consensus for decision making. * We realized that though we may disagree, we will be respectful of each other. * We will direct all comments to the issues and will avoid personal attacks.

RESOLUTION NO. 12-28

A RESOLUTION ON THE CITY COUNCIL OF THE CITY OF BRADENTON, FLORIDA ADOPTING THE CITY OF BRADENTON'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM OCTOBER1, 2012-SEPTEMBER 30, 2013 ANNUAL ACTION PLAN.

WHEREAS, the City of Bradenton is a Local Community Development Block Grant Program; and

WHEREAS, the City of Bradenton has completed the 2012-2013 Annual Action Plan for the purposes of carrying out the Community Development Block Grant program; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADENTON, FLORIDA, THAT:

1. The City of Bradenton hereby adopts the 2012-2013 Annual Action Plan for its Community Development Block Program.

2. The 2012-2013 Annual Action Plan is attached to this Resolution and all of its terms and conditions are incorporated herein as though fully set forth herein.

3. This Resolution shall take effect immediately.

PASSED AND DULY ADOPTED this 18th day of July 2012.

ATTEST:

City Clerk and Treasurer
Carl Callahan

President, City Council
Mayor Wayne Poston

APPROVED AS TO FORM:

City Attorney
William Lisch

Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ This certification does not apply.
☒ This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
   a. The dangers of drug abuse in the workplace;
   b. The grantee's policy of maintaining a drug-free workplace;
   c. Any available drug counseling, rehabilitation, and employee assistance programs; and
   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
   a. Abide by the terms of the statement; and
   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official	7/18/12 Date

Wayne Poston

Name

Mayor

Title

101 12th St. W.

Address

Bradenton, FL 34205

City/State/Zip

(941) 932-9400

Telephone Number

☒ This certification does not apply.
☐ This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ This certification does not apply.
☐ This certification is applicable.

ESG Certifications

I, , Chief Executive Officer of , certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.

2. The building standards requirement of 24 *CFR* 576.55.

3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.

4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.

5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.

7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.

8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.

9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.

10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

☐ This certification does not apply.
☒ This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)

   Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Bradenton	101 12th St. W.	Bradenton	Manatee	FL	34205

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled
   Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

4000 Ltrs/Chan

Executive Summary

ES-05 Executive Summary

1. Introduction

Executive Summary

The Housing and Community Development Division administers the federally funded Community Development Block Grant (CDBG) Program in City of Bradenton under the direction of the Planning and Community Development Department. The Federal government provides CDBG Program funding to states, counties and municipalities such as City of Bradenton through the U. S. Department of Housing and Urban Development (HUD).

The Housing and Community Division is the lead agency for preparing and implementing the Annual Action Plan. The Division administers Community Development Block Grant (CDBG), Shelter Plus Care (SPC), State Housing Initiatives Partnership (SHIP) Program, and Hardest Hit Fund (HHF) Program. The City is to act as the Lead Agency to administer federal Housing Opportunities for Persons with AIDS (HOPWA) Program funds for the Sarasota/Bradenton (Manatee County) MSA. The State of Florida re-designated the allocation of funds to the City of Bradenton as the Lead Agency to act as the grantee and recipient of HOPWA funds for services on behalf of HIV/AIDS clients in Sarasota/Bradenton (Manatee County), MSA.

The 2012 CDBG Program year will enable the City to utilize an estimated $395,815 plus an additional $100 in Program Income for total resources into housing, code enforcement that benefit low- and very low-income City residents.

The Annual Action Plan for 2012-2014 has been prepared to meet statutory planning and application requirements in 24 Code of Federal Regulations (CFR) part 91, for the receipt and use of funding from the HUD.

Congress has set forth three basic goals for the entitlement programs:

- Provide Decent Housing;
- Provide a Suitable Living Environment; and
- Expand Economic Opportunities.

The purpose of the Annual Action Plan is:

- Code Enforcement - $125,000
- Single Family Housing Rehabilitation - $130,000
- Down payment and Closing Cost Assistance - $36,000
- Housing Rehabilitation Program Delivery Cost - $25,752

3. **Evaluation of past performance**

The City identified homeless needs and affordable housing needs as high priority needs in the 2011-2014 Consolidated Plan. The City has been able to meet some of these needs through its Shelter Plus Care grants for chronically homeless persons and families, its State Housing Initiatives Partnership (SHIP) funding for downpayment assistance as well as housing rehabilitation projects, and its CDBG funds for housing rehabilitation. The City will continue to fund housing rehabilitation activities using CDBG funds, and will offer a downpayment and closing cost assistance program through CDBG, since SHIP funds will not be available next year due to the funds from the Housing Trust Fund being swept into the general revenue fund by the Florida legislature.

The City also participates as an advisor agency in the Florida Hardest Hit program. This will also enable the City to meet its goal of preserving affordable housing by assisting people who are at risk of default or who have defaulted on their mortgages, an activity that can also prevent homelessness. This program will offer mortgage assistance and/or reinstatement assistance to families who have have experienced unemployment or underemployment through no fault of their own. The funds are not available as a grant to the city; rather, it is a fee-for-service program.

4. **Summary of citizen participation process and consultation process**

Letters and emails were sent to local agencies, such as Manatee Community Action Agency, Community Coalition on Homelessness, Sun Coast Partnership to End Homelessness, and Manatee County Girls Club, asking for their input on the plan. They were also aware of when the public hearings were scheduled. In addition, a community representative attended one of the public hearings. In order to gather information on the needs of people with disabilities in the area, staff consulted with Community Haven for Adults and Children, located in Sarasota County, which has clients from the City of Bradenton and Manatee County.

City staff also consulted with housing providers in the area. These housing providers included City of Bradenton and Manatee County public housing authorities. Both Housing Authorities offers Public Housing, HCV Programs and several Low-Income Housing Tax Credit properties. These providers offer a variety of affordable housing options for people within the City of Bradenton

as it has funds available. Others inquired about emergency housing and were referred to the United Way's referral program.

DeSoto Towers inquired about funding to replace the elevators in its building, since the ones currently installed are nearing the end of their lifespan. Program staff advised them that the program was not taking applications this year for outside projects due to funding levels. The city received a few community development inquiries, such as improving roads or sidewalks, or demolishing abandoned properties.

Most comments the City received were oral, and the City accepted all of these comments. A few written comments were received and accepted.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received were accepted.

:operty eligibility: In order to be eligible, the single-family home must not be built before 1967 or located in a flood zone (designated "A" or "X" by FEMA). Properties may not have any legal action filed against them.

APPLICATIONS FOR THE 2012-2013 SINGLE-FAMILY HOUSING REHABILITATION PROGRAM WILL BE AVAILABLE AT THE PUBLIC OUTREACH MEETINGS MENTIONED ABOVE. AFTER FEBRUARY 13, 2012 THEY WILL BE AVAILABLE AT THE FRONT DESK OF BRADENTON CITY HALL, 101 12TH STREET W. BRADENTON OR ON THE CITY OF BRADENTON'S WEBSITE AT: WWW.CITYOFBRADENTON.COM UNTIL FEBRUARY 29, 2012.

The City of Bradenton CDBG 2012-2013 Annual Action Plan will be approved and adopted by the Bradenton City Council at their meeting held July 18, 2012 at 8:30 am in the Bradenton City Council Chambers at Bradenton City Hall, 101 12th St. W. Bradenton, FL 34205. It will be submitted to HUD's Jacksonville Field Office for final review and approval by July 25, 2012.

Wayne H. Poston, Mayor

Timothy Polk, Director of Planning and Community Development

City of Bradenton, FL

Publish: 1 time January 28, 2012

FW: Grant DeSoto Towers

Lesa Livingston

Sent: Wednesday, November 09, 2011 3:20 PM
To: Nancy steele [nsteele22@tampabay.rr.com]
Cc: Timothy Polk
Attachments: Copy of COB CDBG 2011-2012~1.pdf (291 KB)

Ms. Steele,

I apologize, please find the attachment attached. Thank you.

Lesa

From: Lesa Livingston
Sent: Wednesday, November 09, 2011 3:17 PM
To: Nancy steele
Cc: Timothy Polk
Subject: RE: Grant DeSoto Towers

Greetings Ms. Steele,

It was a pleasure speaking with you. Please find attached a copy of the Community Development Block Grant (CDBG) 2011-2012 application and its attachment for your review. This document was made available during the application cycle earlier this year, January 2011.

A public notice and a new application will be made available mid-January 2012. Should you have any questions or comments, please feel free to give me a call or send me a email. Looking forward. Thank you.

Lesa A. Livingston, Manager

Housing & Community Development Division

Planning & Community Development Department

City of Bradenton, FL

Re: contact info for CDBG and NSP input
Karen Fraley [karen@aroundbend.com]
Sent: Thursday, December 22, 2011 11:30 AM
To: Vicki White

Thank you Vicki - and have a wonderful Christmas!

Karen Fraley
Sarasota Bay Guardians Coordinator
Manager/Naturalist
Around the Bend Nature Tours LLC

Bradenton, FLORIDA
(941) 794-8773 phone
(815)366-8020 fax
Go Wild and Learn the Florida Story
karen@aroundbend.com
www.aroundbend.com

I thank You God for most this amazing
day: for the leaping greenly spirits of trees and a blue true dream of sky; and for everything which is natural
which is infinite which is yes
-- e.e. cummings

On Dec 22, 2011, at 9:57 AM, Vicki White wrote:

> Dear Ms. Fraley:
>
> Ms. Livingston's contact information is:
>
> email: lesa.livingston@cityofbradenton.com
>
> address: City of Bradenton
> 101 12th St. W.
> Bradenton, FL 34205

Public Hearing-City of Bradenton Community Development Block Grant
2012-2013 Annual Action Plan February 6, 2012
Please Print

Name	Address	City	Zip	Phone	Email
Ellen Weiss	5429 Stoneybrook Lane	Bradenton	34203	807-8121	Florida.ellene@gmail.com
Brady Woods	101 OLD MAIN St	BRADENTON	34205	932-9400	BRADY.WOODS@CITYOFBRADENTON
Ricardo Ramos	1411-9th W.	"		708-6300 ext 223	RICARDO.RAMOS@CITYOFBRADENTON.COM

Sylvia Brown
2120 Martin Luther King Ave E
Bradenton, FL 34208

TAMPA FL 335
SAINT PETERSBURG FL
23 MAR 2012 PM 5 L

RECEIVED
MAR 28 2012
CITY OF BRADENTON
PLANNING DEPT.

City of Bradenton

Planning & Community Development Department

Housing & Community Development Division

101 12th Street West

Bradenton, FL 34205

34205870099

7. Summary

The City expects to use a variety of funding sources including CDBG funds in order to meet to high priority needs identified in the 2011-2014 Consolidated Plan- homeless needs and affordable housing needs. It will also meet a medium priority need- code enforcement, using CDBG funds. However, this activity can have a wide impact on the city. It helps to preserve affordable housing by ensuring that any work completed on a property is completed by a licensed contractor (if necessary) and inspected by a licensed building inspector. It will also help to prevent the proliferation of dilapidated properties by ensuring that properties are maintained, resulting in a more suitable living environment in low and moderate income neighborhoods. The City is limited on the amount of funds it receives from the state and federal government, but it will make the best use of the funds it receives.

Expected Resources

AP-15 Expected Resources

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1		Expected Amount Available Reminder of Con Plan $			Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	395,815	100	0	395,915	395,915	The City will use these funds to address high priority affordable housing needs and medium priority code enforcement activities. A maximum of 20% of the grant will be use for administrative activities related to the grant.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1		Expected Amount Available Reminder of Con Plan $			Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
Other	public - federal	Other						The City will continue to participate in the Florida Hardest Hit Program, which is funded through the U.S. Treasury and administered by the Florida Housing Finance Corporation. The City is an advisor agency. This is not a grant program but a fee for service program, and the City earns administrative fees based on the number of clients it assists. So far the City has 134 households in its caseload after taking over Manatee County's caseload in addition to its own caseload. This is an important program

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Goal Name	Start Year	End Year	Category	Geographic Area	Funding	Goal Outcome Indicator

Table – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

The City will preserve affordable housing for four extremely low income, low income and moderate income families through its housing rehabilitation program for the 2012-2013 program year. Five more low and moderate income families will be provided access to affordable housing through the downpayment assistance program. The City could help preserve affordable housing for up to twelve low and moderate income families through the Florida Hardest Hit mortgage assistance program. The mix of incomes served in all cases depends upon the applications received. The Hardest Hit Program will assist families who earn up to 140% AMI, so it should be noted that while they will not be counted for CDBG program purposes, the City is able to assist these homeowners in preserving their affordable housing.

AP-35 Projects

Introduction

This year the City's projects will be focused on preserving affordable housing and maintaining a suitable living environment in low and moderate income neighborhoods citywide through its housing rehabilitation and code enforcement projects. The downpayment assistance project will provide low and moderate income families access to affordable housing citywide. This project in particular will aid in the deconcentration of low and moderate income households.

#	Project Name
1	Program Administration
2	Code Enforcement
3	Downpayment and Closing Cost Assistance
4	Single Family Housing Rehabilitation

Table – Project Information

There are approximately 12,995 households in Manatee County who earn less than 80% of the Area Median Income (AMI) are cost-burdened, spending more than 50% of their income on housing. Of that group, 3,661 are homeowners in the extremely low income group and 3,638 are renters. This group can be comprised of farmworkers and persons with disabilities as well as people from other income groups who are spending in excess of 50% of their income on housing costs. The Shimberg Center had data on the City of Bradenton for this group. Of the people earning less than 80% AMI, 2,517 are cost-burdened, spending more than 50% of their income on housing costs. Of this group, 513 are homeowners and 931 are renters who earn less than 30% AMI.

Rationale for the priorities for allocating investments geographically

As stated previously, the bulk of CDBG funding tends to be directed toward census tracts 7.02, 7.03, and 1.03, since these tracts comprise some of the oldest neighborhoods in the city and a high concentration (51%) of low and moderate income residents. Some of the properties in these neighborhoods have been owned by generations of the same family. It should be noted that the City does not have a formally designated CDBG Target Area.

Discussion

The City will continue to invest in these low and moderate income census tracts in order to create a more suitable living environment for them. Past projects have included road resurfacing, sidewalk improvements, a large recreational complex that has two entities (13th Avenue Dream Center and Just For Girls) that provide educational services for children from low and moderate income families, and housing rehabilitation including replacement housing. The City tries to maximize its limited funding, while trying to strike a balance between serving large numbers of people through infrastructure improvements and assisting the individual through preserving affordable housing.

Table - One Year Goals for Affordable Housing by Support Type

Discussion

The preservation and improvement of affordable housing in low- and very low-income neighborhoods is a long-term goal of the City. Achievement of this goal will be promoted in FY 2011 through (1) continuous, aggressive code enforcement by the staff of the City's "Housing Code Enforcement Program", (2) City efforts through its "Homeowner Rehabilitation Assistance Project," to rehabilitate owner occupied housing, restoring the dwelling units to livable conditions, and preventing them from being lost, and (3) the provision of assistance to low- and very low-income City homeowners to remediate an home repair through the "Homeowner Rehabilitation Assistance Loan Project."

The "Housing Code Enforcement Program" will enable the City to implement a Housing Code enforcement program designed to improve health and safety conditions in the homes of lower-income City residents, and to prevent deterioration of the City's affordable housing stock and the spread of blight, particularly in areas principally occupied by lower-income persons. City Project staff will conduct approximately 1,250 inspections and re-inspections during FY 2012 in City Census Tracts occupied primarily by low- and very low-income persons.

The City administers a "Homeowner Rehabilitation Assistance Project" for homeowners to help them maintain the condition and integrity of their homes. A total of three occupied homes will be rehabilitated through this Project during FY 2012. In addition, there were several rehabilitations started in FY 2011 that will be carried over into FY 2012. The Project serves lower income homeowners of all ages, including senior citizens, by enabling them to remain in their homes (improved by the Project to comply with the Housing Code) considerably longer than they otherwise may have been able to without Project assistance. In this somewhat historic City with a vast majority of older homes, the maximum cost of homeowner rehabilitation projects is based upon 50% of the replacement cost for the unit, calculated at $100 per square foot.

The Resident Advisory Board (RAB) provides the Public Housing Authority/Agency (PHA) and the residents with a forum for sharing information about the Agency's Annual Plan. Section 511 of the U. S. Housing Act and the regulations in 24 CFR part 903 require that PHAs establish one or more Resident Advisory Board(s) (RAB) as part of the PHA Plan process. RAB membership is comprised of individuals who reflect and represent the residents assisted by the PHA. The role of the RAB is to assist the PHA in developing the PHA Plan and in making any significant amendment or modification to the Plan.

The main role of the RAB is to make recommendations in the development of the PHA Plan. In order to facilitate collaboration, PHAs should encourage the RAB's participation from the inception of the planning process. PHAs are also required to request input from the RAB for any significant amendment or modification to the PHA Plan. It is important for PHAs to acknowledge those recommendations that conform to the programs and the mission of the PHA. If the RABs do not provide recommendations to the Plan, the PHA must document that in their narratives.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Neither the Bradenton Housing Authority nor the Manatee County Housing Authority is designated as troubled. The Manatee County Housing Authority was recently designated as a High Performer by the Department of Housing and Urban Development.

Discussion

There are currently 4,290 assisted units available in Manatee County, according to a review of the Shimberg Center assisted housing data. A review of the data on rental housing provided by the Shimberg Center estimates that there will be approximately 10,513 households in Manatee County (including the City of Bradenton) at or below 60% AMI that will be spending in excess of 40%of their income on housing costs. This is the population that is served by public housing, Housing Choice Vouchers, and Low Income Housing Tax Credit properties. It seems that affordable rental housing continues to be a need in the area. While the City is not taking any actions to increase the supply of affordable rental housing during the upcoming program year, the City is willing to entertain any proposals for affordable rental (assisted) housing that may come forth in the future.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will continue to assist 21 chronically homeless single persons and one chronically homeless family through its two Shelter Plus Care grants. These grants assist people in transitioning from homelessness to permanent housing, and have been successful, with several participants maintaining their housing for three years or more.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City's participation in the Hardest Hit program can help low (and moderate) income families avoid homelessness by providing mortgage assistance of up to a year to households that experience unemployment or underemployment through no fault of their own. The program will also pay arrearages, so that once families are through with the program, they do not have to try to cover these back payments.

The Shelter Plus Care program works with chronically homeless people who are being discharged from institutions (such as Manatee Glens' facilities) without a place to live. The City does not plan on any additional activities this year due to funding constraints. It has provided assistance for these activities in the past through subrecipients such as Manatee Glens and the Community Coalition on Homelessness. However, most of these activities are considered public service and are subject to a 15% funding cap.

Discussion

The City will be addressing its homeless and special needs populations through two funding sources-funds from the U.S. Treasury through the Hardest Hit program and funds for the Shelter Plus Care program. In addition, some of these special needs may be met through public housing and Housing Choice Vouchers administered by the Bradenton Housing Authority.

AP-85 Other Actions

Introduction

The City will work to maximize its resources for meeting the needs of the community in the following year,and will collaborate with other agencies offering assistance when the opportunity presents itself. The City will continue to attend the monthly Shelter Plus Care meetings as time permits.

Actions planned to address obstacles to meeting underserved needs

In order to meet the accessibility needs of the City's elderly, disabled, and handicapped residents, the City will provide funding for housing accessibility features through its housing rehabilitation program, even if the home is not in need of rehabilitation. The home will still be inspected by program staff and the Building Official to ensure that there is nothing that could become an issue in the near future, such as roof problems, electrical problems, or termite infestation.

For people for whom English is not their first language, the City will provide information on the Hardest Hit in Spanish and Creole in the public areas of City Hall. The City has received increased response as a result of providing this information in other languages, especially Spanish. This will help with preserving affordable housing for residents within the City.

Actions planned to foster and maintain affordable housing

In addition to the previous actions mentioned to foster and maintain affordable housing, the City also facilitates the permitting process for homeowners receiving assistance through the housing rehabilitation program. This includes expediting handling of variances in the cases of replacement housing or adding accessibility features such as wheelchair ramps. The City will also provide letters of support to agencies such as Bradenton Housing that are looking to increase the supply of affordable housing in the community.

Actions planned to reduce lead-based paint hazards

Lead-based paint testing is carried out on any property built before 1978 in the housing rehabilitation program. This testing is completed prior to the rehabilitation work. If lead-based paint is found, the property is treated to remove the hazard.

Actions planned to reduce the number of poverty-level families

Program Specific Requirements

AP-90 Program Specific Requirements

Introduction

For the 2011-2012 program year, the City expended all of the $8,356.33 in program income it received during the year. The City has not used Section 108 loan financing for any large projects and has been involved in any urban renewal projects, nor has it engaged in planning any float-funded activities. Fortunately, the City has also not needed to plan on using CDBG funds for urgent needs, such as a hurricane or other natural disaster.

Emergency Solutions Grant (ESG)

1. Include written standards for providing ESG assistance (may include as attachment)

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Maps-

Demographics

Location of CDBG Activities

Location of CDBG Funding

Types and Location of Activities Funded

Percentage of Owner-Occupied Housing

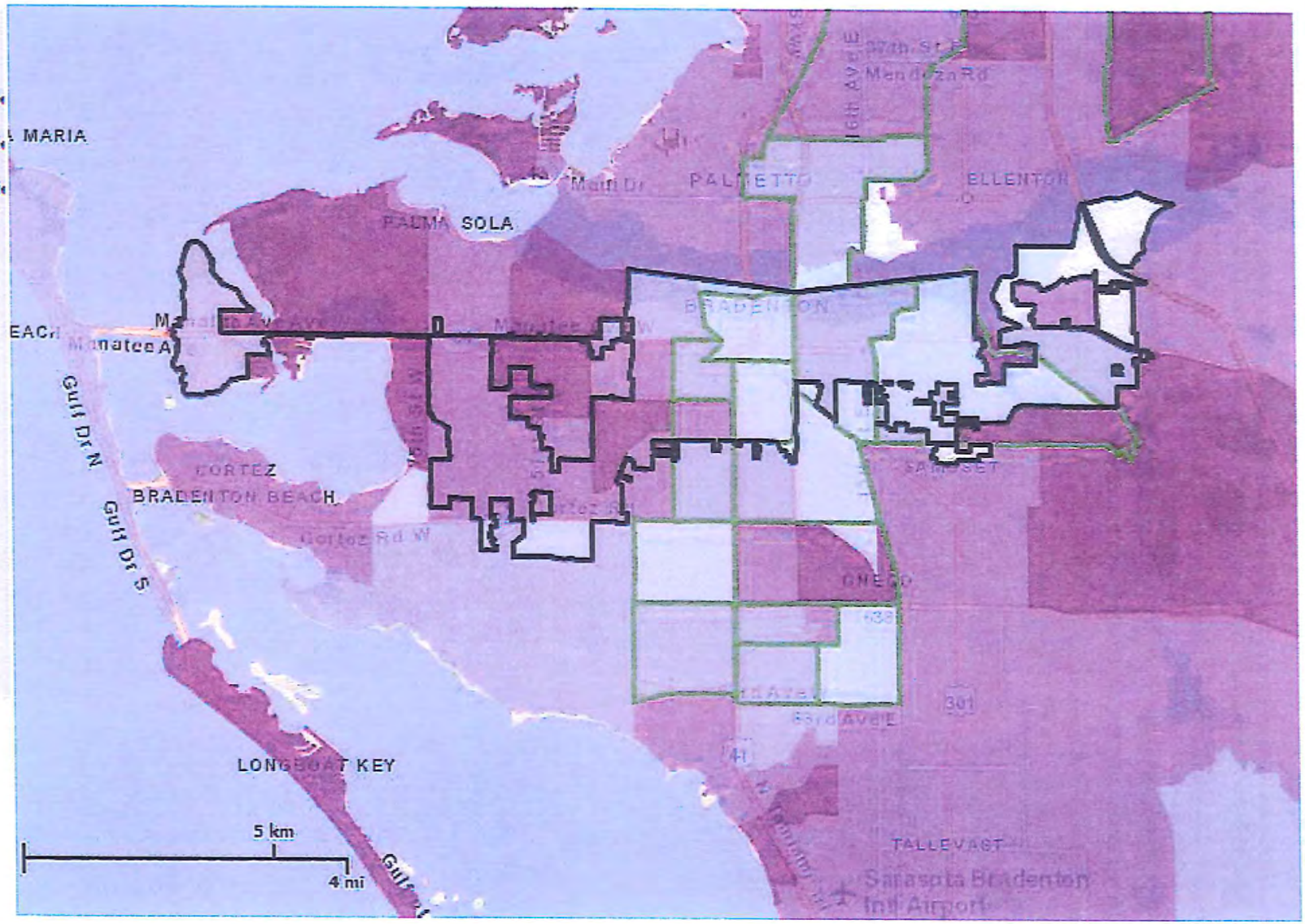
CPD Maps

Consolidated Plan and Continuum of Care Planning Tool

% Owner Occupied Housing

- <18.69% Owner Occupied
- 18.69-48.11% Owner Occupie
- 48.11-69.61% Owner Occupie
- 69.61-87.15% Owner Occupie
- >87.15% Owner Occupied

Low-Mod Census Tracts



CPD Maps

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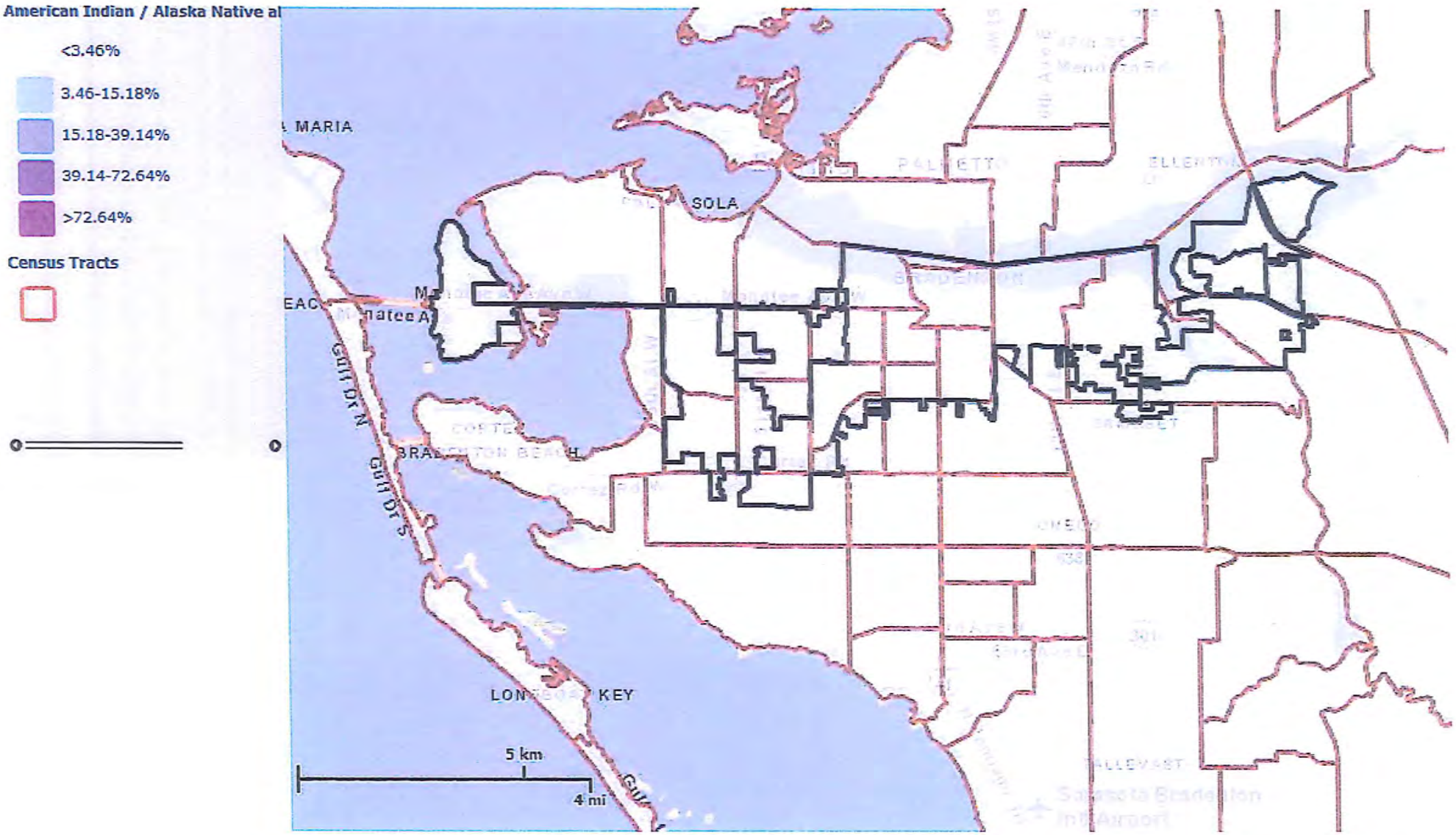


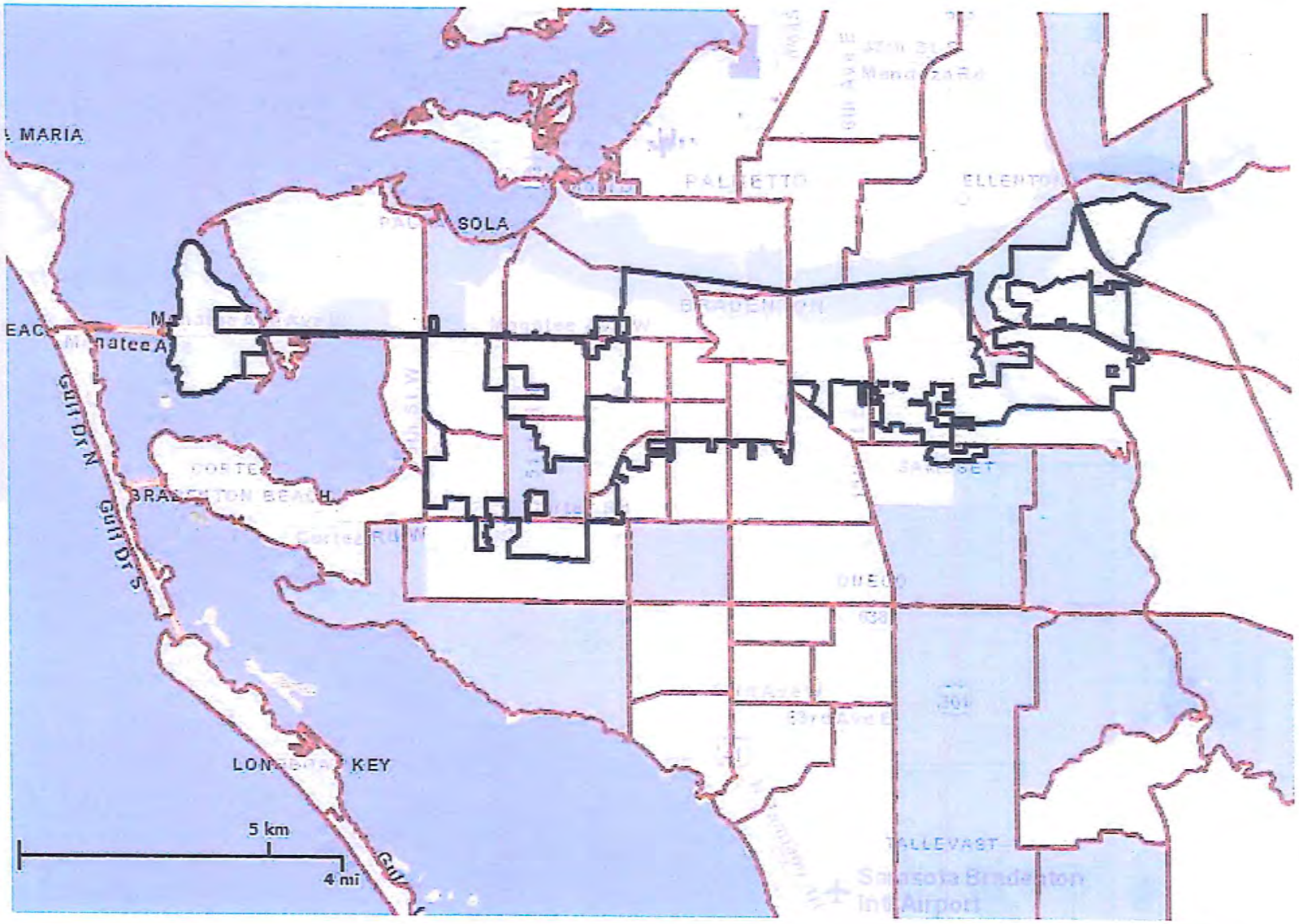
CPD Maps

Consolidated Plan and Continuum of Care Planning Tool

Asian alone (not Hispanic)

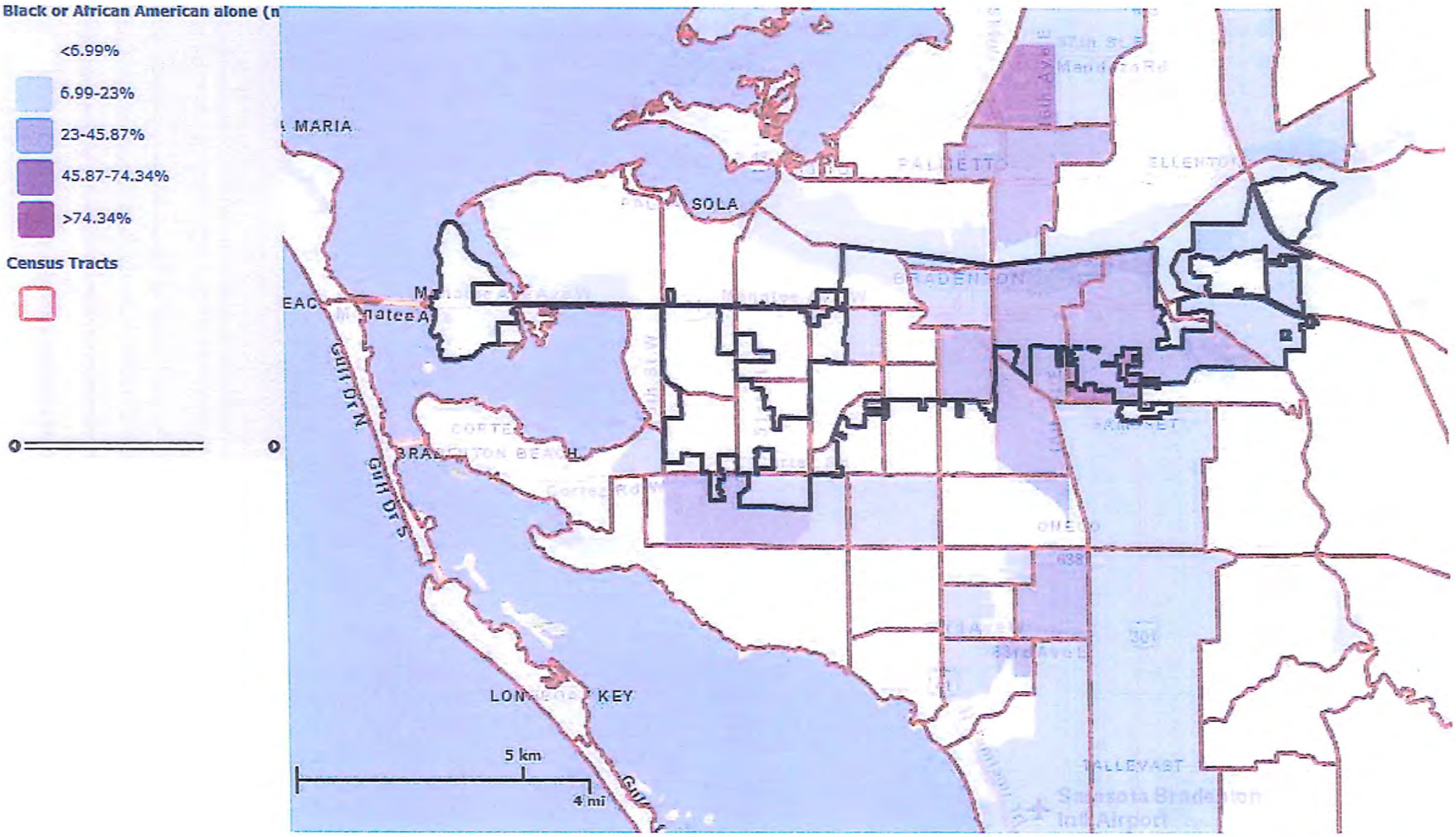
- <3.21%
- 3.21-11.51%
- 11.51-26.66%
- 26.66-51.61%
- >51.61%

Census Tracts



CI Maps

Consolidated Plan and Continuum of Care Planning Tool



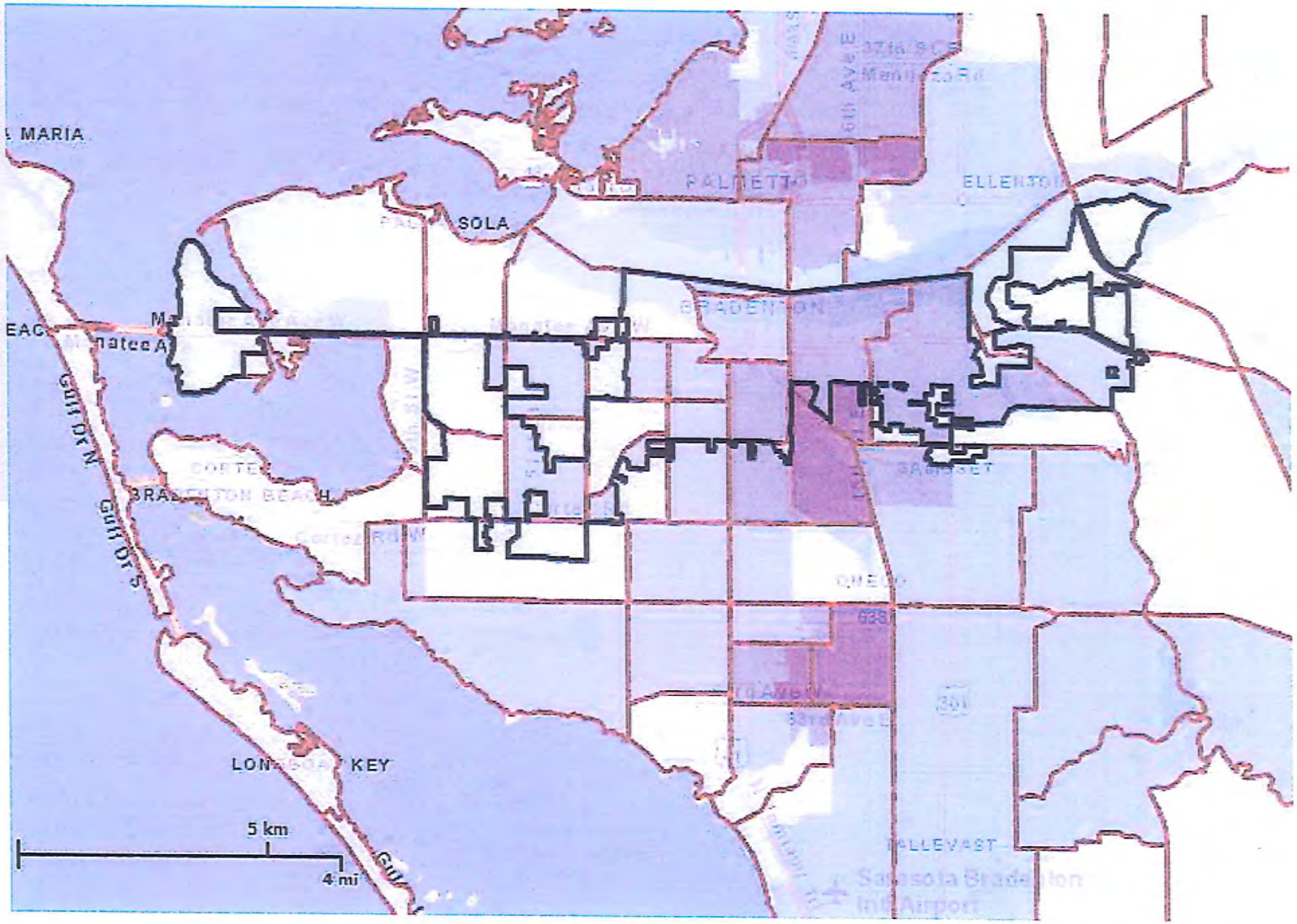
CPD Maps

Consolidated Plan and Continuum of Care Planning Tool

Persons of Hispanic Origin

- <7%
- 7-22.81%
- 22.81-46.35%
- 46.35-76.72%
- 76.72-100%

Census Tracts



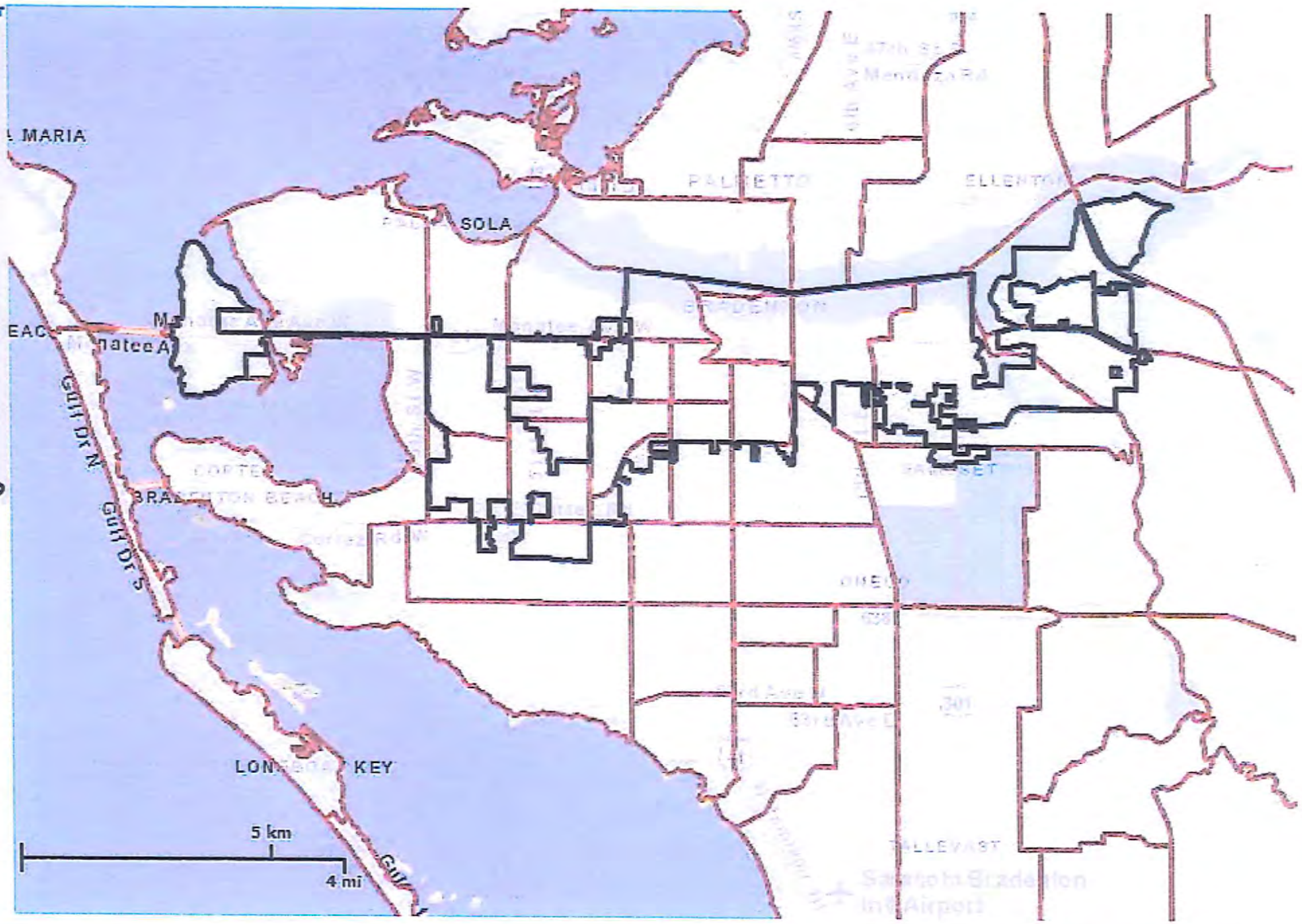
CPD Maps

Consolidated Plan and Continuum of Care Planning Tool

Native Hawaiian / Pacific Islander

- <0.98%
- 0.98-4.07%
- 4.07-10.9%
- 10.9-27.9%
- >27.9%

Census Tracts



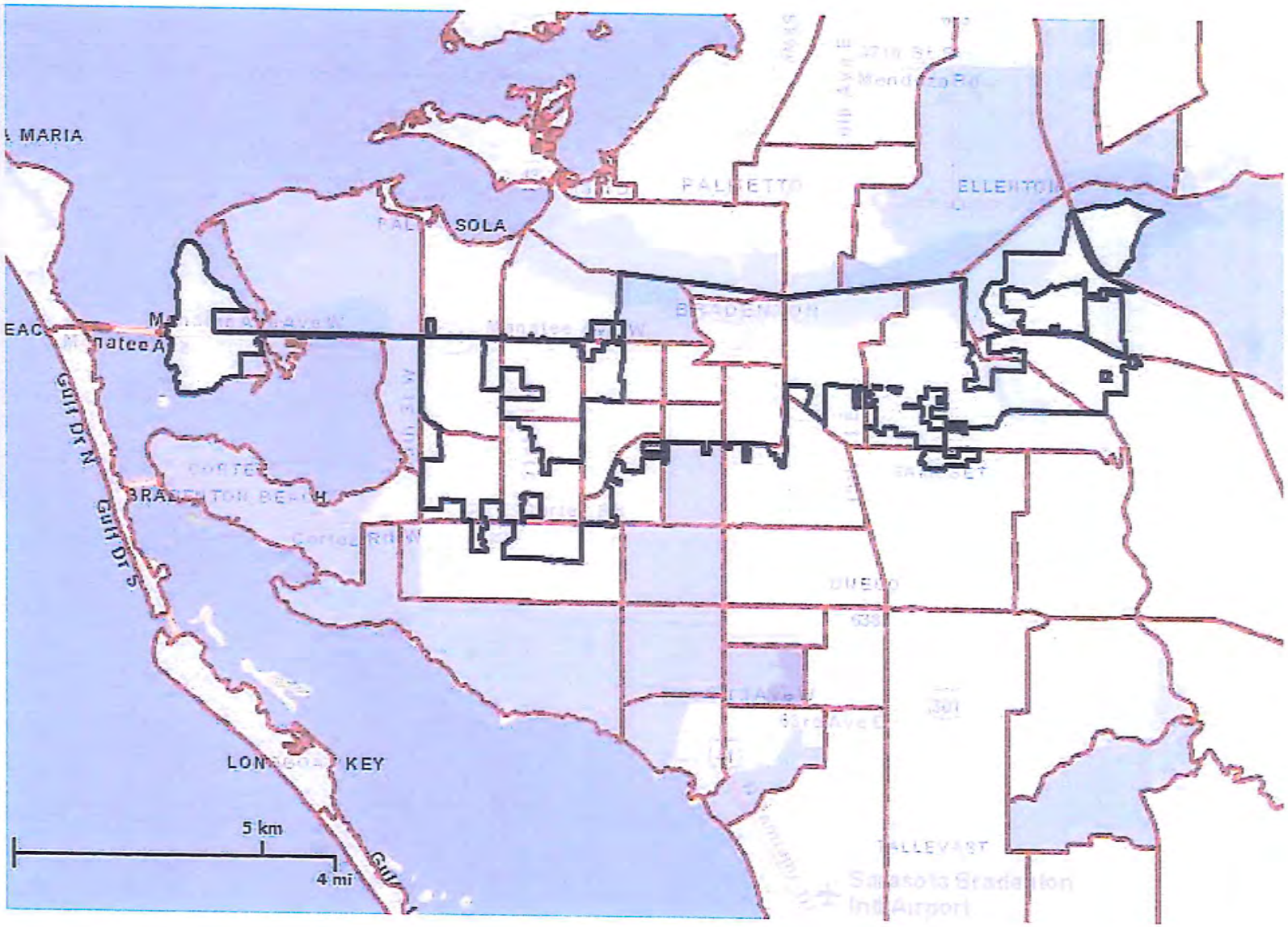
CPD Maps

Consolidated Plan and Continuum of Care Planning Tool

Two or more races (not Hispanic)

- <1.67%
- 1.67-6.28%
- 6.28-17.2%
- 17.2-43.75%
- >43.75%

Census Tracts



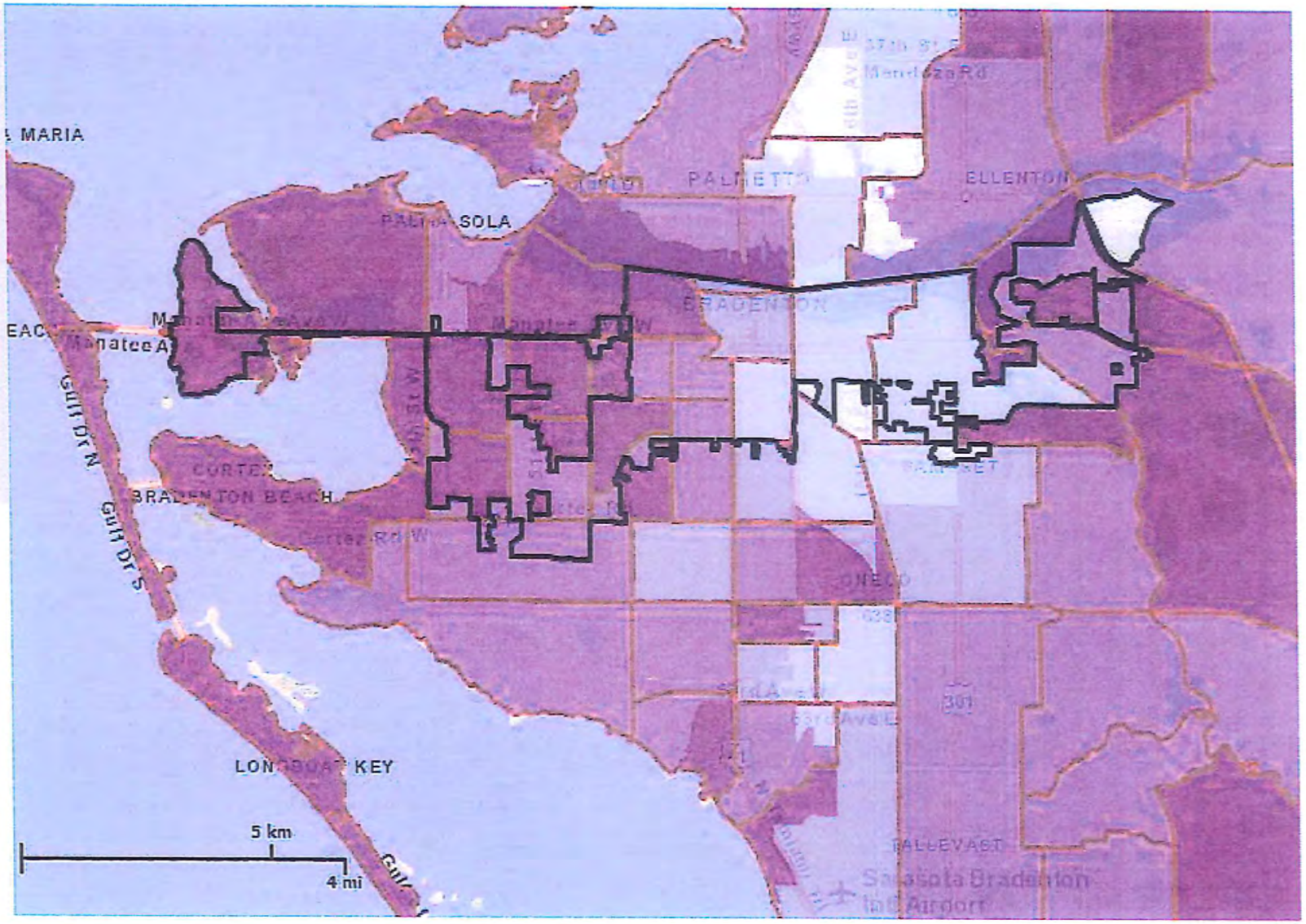
CPD Maps

Consolidated Plan and Continuum of Care Planning Tool

White alone (not Hispanic)

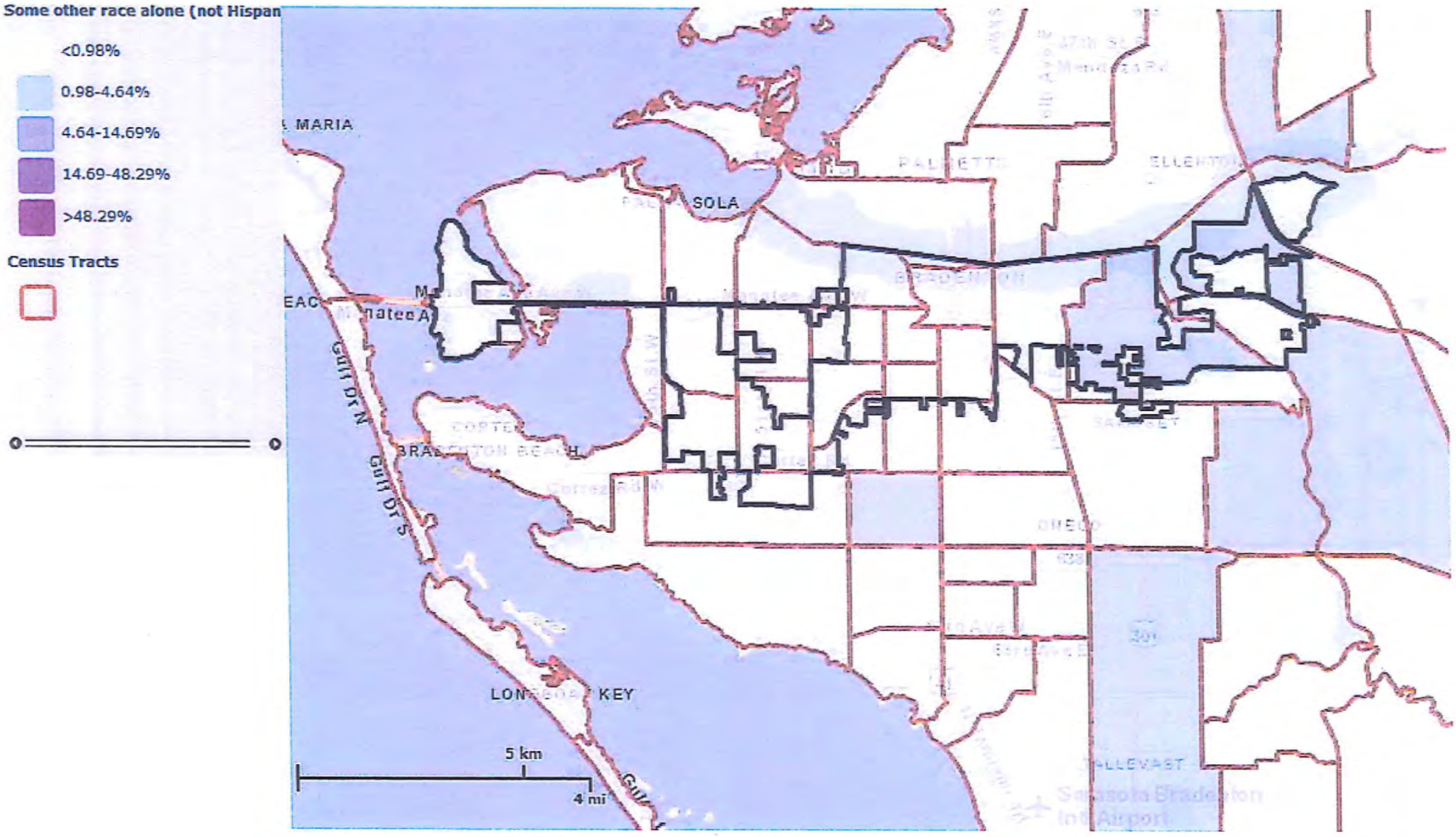
- <16.61%
- 16.61-45.12%
- 45.12-69.82%
- 69.82-88.85%
- >88.85%

Census Tracts



CPD Maps

Consolidated Plan and Continuum of Care Planning Tool



CPD Maps

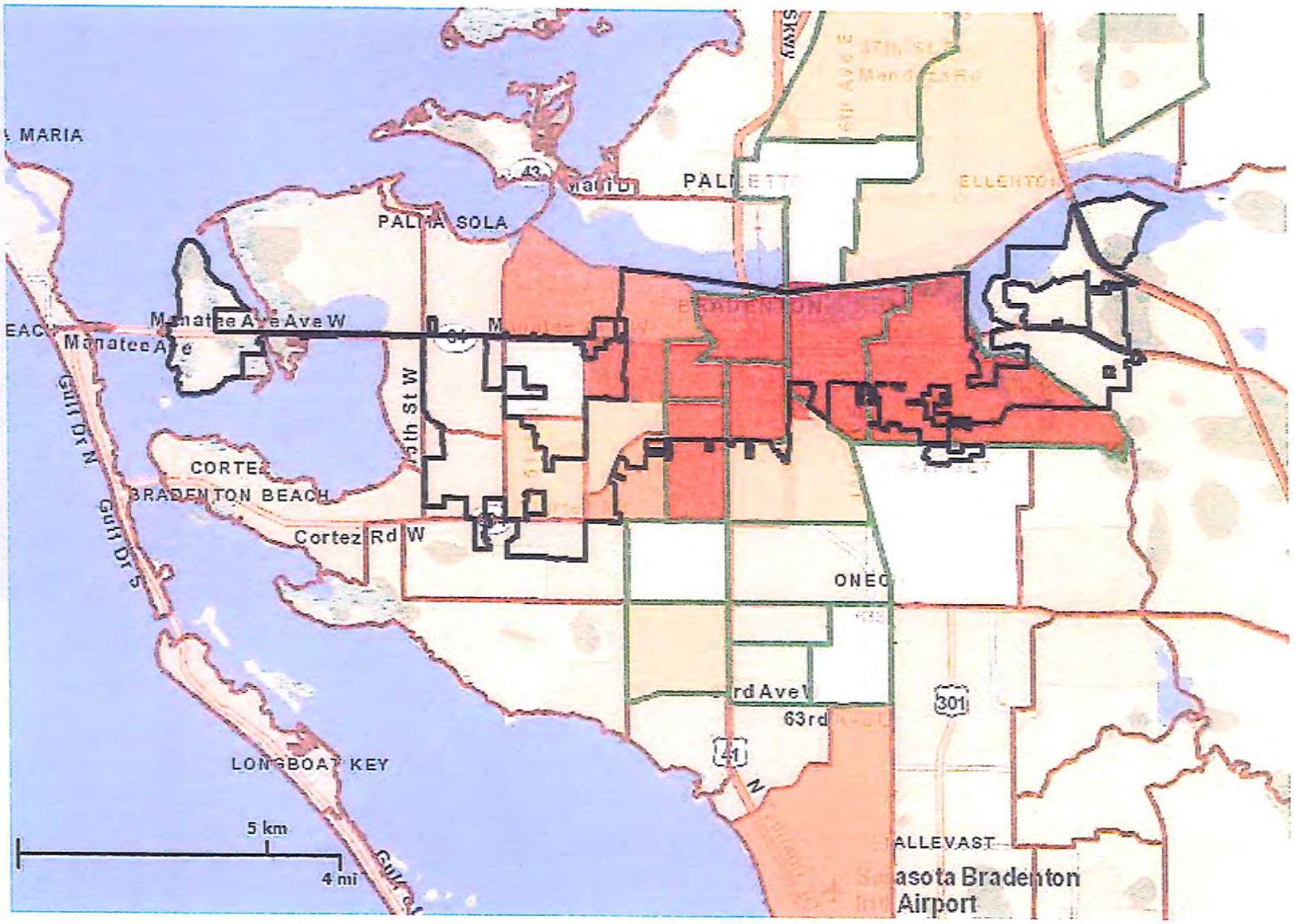
Consolidated Plan and Continuum of Care Planning Tool

CDBG Activities Count

- <2
- 2-3
- 3-4
- 4-5
- >5

Census Tracts

Low-Mod Census Tracts



CPD Maps

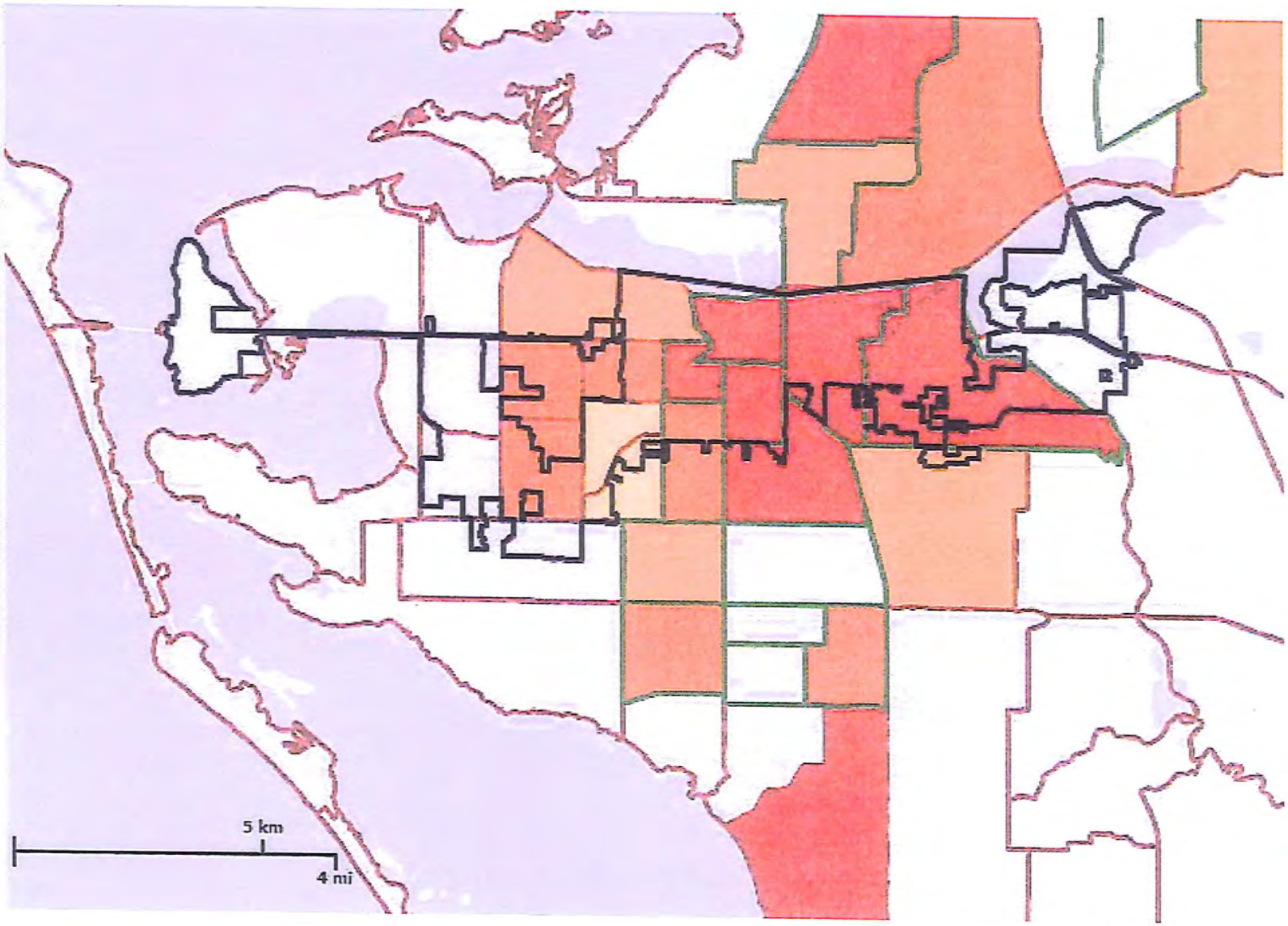
Consolidated Plan and Continuum of Care Planning Tool

CDBG Activities Funding

- <$1,000
- $1,000-$10,000
- $10,000-$30,000
- $30,000-$100,000
- >$100,000

Census Tracts

Low-Mod Census Tracts



CPD Maps

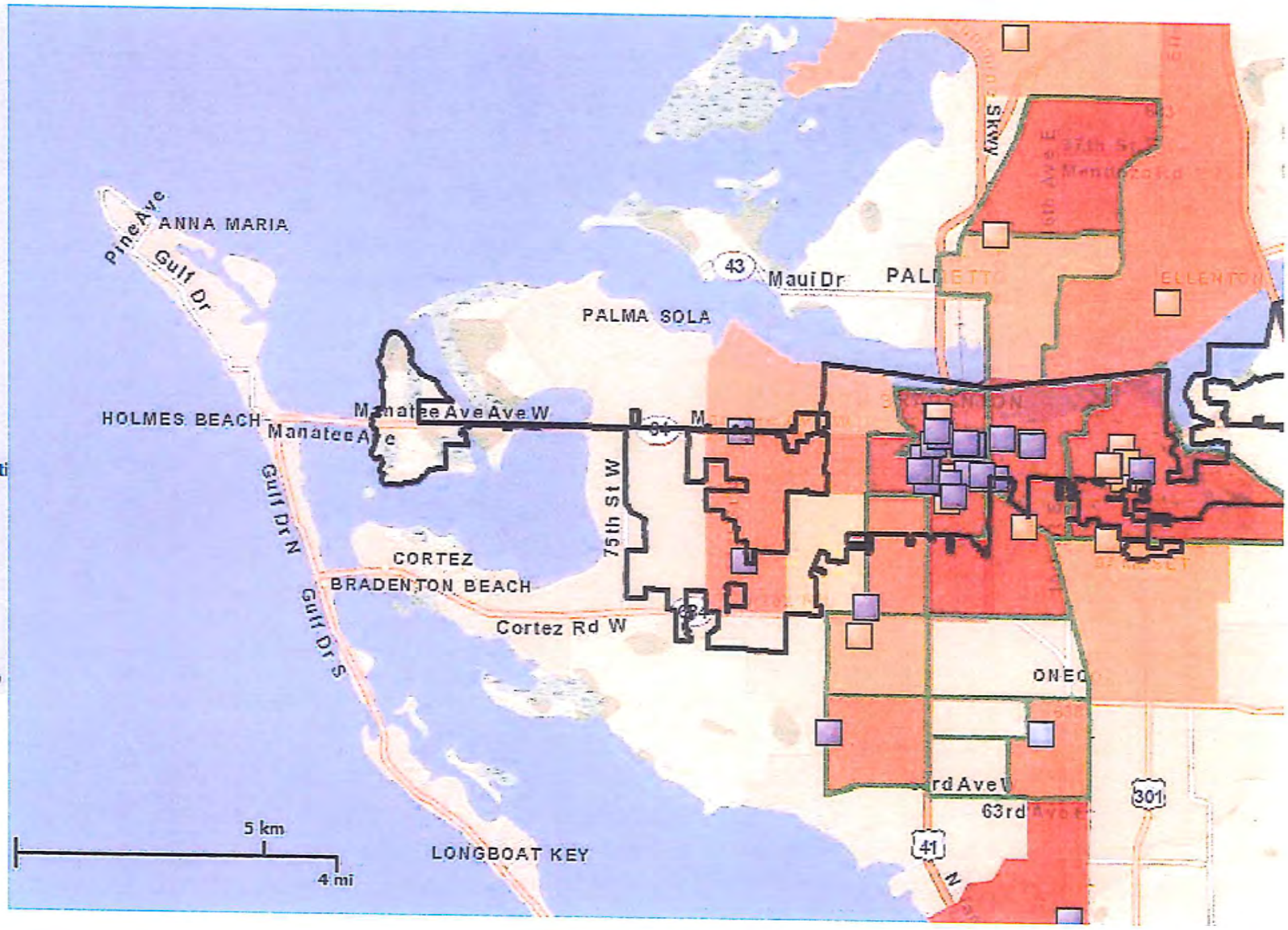
Consolidated Plan and Continuum of Care Planning Tool

CDBG Activities Funding

- <$1,000
- $1,000-$10,000
- $10,000-$30,000
- $30,000-$100,000
- >$100,000

Low-Mod Census Tracts

CDBG Housing Activities

CDBG Public Improvements Activiti

CDBG Public Services Activities