



Application Deadlines & Meeting Dates

Department of Planning & Community Development
 101 Old Main Street, Bradenton, FL 34205
 (941) 932-9400
www.cityofbradenton.com

Pre-Application meetings are mandatory before submitting an application. Pre-Application and DRC meetings are held the 2nd and 4th Tuesday of every month. Meetings are generally held from 1:30-4:30 P.M.

Requests for a Pre-Application meeting must be made two (2) weeks prior to the meeting. This is an informal meeting to provide guidance before plans are designed. Please see the Pre-Application Meeting Information sheet for directions on filing.

- If it is determined that a proposal requires only zoning approval, a meeting with the Development Services & Zoning Manager will be scheduled immediately at a mutually convenient time.

DRC applications must be submitted 35 days prior to a meeting.

- The Interlocal Agreement for Public School Facility Planning with the School Board of Manatee County requires that all complete applications be sent to the School Board Superintendent within ten (10) days after submission. Within 30 days of receipt of an application a School Report is provided.

| PRE-APPLICATION DEADLINE | PRE-APPLICATION MEETING | DRC APPLICATION DEADLINE | DEVELOPMENT REVIEW COMMITTEE MEETING |
|---------------------------------|--------------------------------|---------------------------------|---|
| 11/08/16 | 11/22/16 | 10/18/16 | 11/22/16 |
| 11/29/16 | 12/13/16 | 11/08/16 | 12/13/16 |
| 12/13/16 | 12/27/16 | 11/22/16 | 12/27/16 |
| 12/27/16 | 1/10/17 | 12/6/16 | 1/10/17 |
| 1/10/17 | 1/24/17 | 12/20/16 | 1/24/17 |
| 1/31/17 | 2/14/17 | 1/10/17 | 2/14/17 |
| 2/14/17 | 2/28/17 | 1/24/17 | 2/28/17 |
| 2/28/17 | 3/14/17 | 2/7/17 | 3/14/17 |
| 3/14/17 | 3/28/17 | 2/21/17 | 3/28/17 |
| 3/28/17 | 4/11/17 | 3/7/17 | 4/11/17 |
| 4/11/17 | 4/25/17 | 3/21/17 | 4/25/17 |
| 4/25/17 | 5/9/17 | 4/4/17 | 5/9/17 |
| 5/9/17 | 5/23/17 | 4/18/17 | 5/23/17 |
| 5/30/17 | 6/13/17 | 5/9/17 | 6/13/17 |
| 6/13/17 | 6/27/17 | 5/23/17 | 6/27/17 |
| 6/27/17 | 7/11/17 | 6/6/17 | 7/11/17 |
| 7/11/17 | 7/25/17 | 6/20/17 | 7/25/17 |
| 7/25/17 | 8/8/17 | 7/5/17 | 8/8/17 |

| PRE-APPLICATION DEADLINE | PRE-APPLICATION MEETING | DRC APPLICATION DEADLINE | DEVELOPMENT REVIEW COMMITTEE MEETING |
|---------------------------------|--------------------------------|---------------------------------|---|
| 8/8/17 | 8/22/17 | 7/18/17 | 8/22/17 |
| 8/29/17 | 9/12/17 | 8/8/17 | 9/12/17 |
| 9/12/17 | 9/26/17 | 8/22/17 | 9/26/17 |
| 9/26/17 | 10/10/17 | 9/5/17 | 10/10/17 |
| 10/10/17 | 10/24/17 | 9/19/17 | 10/24/17 |
| 10/31/17 | 11/14/17 | 10/9/17 | 11/14/17 |
| 11/14/17 | 11/28/17 | 10/22/17 | 11/28/17 |
| 11/28/17 | 12/12/17 | 11/7/17 | 12/12/17 |
| 12/12/17 | 12/26/17 | 11/21/17 | 12/26/17 |

After receiving DRC comments the applicant is required to provide a response to them in both writing and on the plans. This response is forwarded to all reviewers and within two (2) weeks the applicant will be informed if the plans are compliant, if there are more comments they will be provided at the next available DRC meeting. Compliant means that the plans comply with all regulations with minimal stipulations being recommended.

Submission by the application deadline does not place an item on the Planning Commission agenda. An application must be found to be compliant no less than thirty (30) days before being scheduled for a Planning Commission public hearing.

| COMPLIANT APPLICATION DEADLINE | PLANNING COMMISSION | CITY COUNCIL | CITY COUNCIL 2nd READING FOR ORDINANCES |
|---------------------------------------|----------------------------|---------------------|---|
| 11/21/16 | 12/21/2016 | 1/11/2017 | 1/25/2017 |
| 12/19/16 | 1/18/2017 | 2/8/2017 | 2/22/2017 |
| 1/16/17 | 2/15/2017 | 3/8/2017 | 3/22/2017 |
| 2/13/17 | 3/15/2017 | 4/12/2017 | 4/26/2017 |
| 3/20/17 | 4/19/2017 | 5/10/2017 | 5/24/2017 |
| 4/17/17 | 5/17/2017 | 6/14/2017 | 6/28/2017 |
| 5/22/17 | 6/21/2017 | 7/19/2017 | 8/16/2017 |
| 6/19/17 | 7/19/2017 | 8/16/2017 | 9/13/2017 |
| 7/17/17 | 8/16/2017 | 9/13/2017 | 9/27/2017 |
| 8/21/17 | 9/20/2017 | 10/11/2017 | 10/25/2017 |
| 9/18/17 | 10/18/2017 | 11/15/2017 | 12/13/2017 |
| 10/16/17 | 11/15/2017 | 12/13/2017 | 1/10/2018* |
| 11/20/17 | 12/20/2017 | 1/10/2018* | 1/24/2018* |

*Subject to City Council approval

Planning Commission public hearings are held the 3rd Wednesday of every month at 2:00 P.M., unless otherwise scheduled.

City Council public hearings are held the 2nd and 4th Wednesday of every month at 8:30 A.M. and 6:00 P.M., respectively, unless otherwise scheduled.