

**CITY COUNCIL MEETING
November 20, 2002**

The City of Bradenton City Council met in regular session in the City Hall Council Chambers, 101 Old Main Street, Bradenton, Florida on November 20, 2002 at 6:00 p.m.

Present: Councilman Ward I Gene Gallo
Councilwoman Ward II Marianne Barnebey
Vice Mayor and Councilwoman Ward III Michele Weaver
Councilman Ward IV Bemis Smith
Councilman Ward V James T. Golden

Also Present: Carl Callahan, City Clerk and Treasurer
John Cumming, Public Works Director
William Lisch, City Attorney
Mark Souders, Fire Chief
Al Hogle, Police Chief
Larry Frey, Planning Director
Staci Nelms, Information Technology Director

Press: Bradenton Herald
Manatee Herald Tribune
Bay News 9
Channel 40

The meeting was called to order by Mayor Poston.

Prayer was led by Pastor Don Thompson, Transitions Support Group.

Flag salute was led by Vice Mayor Weaver.

MINUTES:

Mr. Callahan read the following:

Minutes for October 9, 2002.

Mr. Callahan recommended that the language concerning the timing of the storm water issues, immediately preceding the motion, would be removed.

Motion to approve the October 9, 2002 minutes with the recommendation was made by Councilman Golden, seconded by Councilman Gallo and carried 5-0 for approval.

Mr. Callahan read the following:

Minutes for October 23, 2002.

No discussion followed.

Motion to approve the October 23, 2002 minutes was made by Councilman Golden, seconded by Councilman Gallo and carried 5-0 for approval.

PROCLAMATION:

Mr. Callahan read the following:

Chief Jay Romine Day Proclamation

Mr. Callahan read the proclamation proclaiming November 20, 2002 as Chief Jay Romine Day urging all citizens to join in this recognition and to extend their appreciation for the dedicated efforts and commitment to excellence in Criminal Justice Training.

Holmes Beach Police Chief Jay Romine accepted the proclamation thanking Mayor Poston and the City Council for this prestigious honor. He stated that he looked forward to serving the entire county at state level on the Standards and Training Commission.

Mr. Callahan administered the Oath to any individuals who wished to speak during the public hearings.

PUBLIC COMMENTS:

Joseph Mammina, 3507 Southern Parkway voiced his concern for placing a four way stop sign in his neighborhood.

Mayor Poston asked that John Cumming look into this issue.

Mr. Mammina reported that he had been in contact with Florida Department of Transportation and stated that the Manatee Avenue and 5th Street railroad bed would be upgraded within the next few months. He stated that the railroad bed on Highway 301 just north of the Red Barn Flea Market was scheduled to be upgraded by the end of 2003.

COUNCIL REPORTS:

Councilman Gene Gallo, Ward I:

Councilman Gallo presented two checks from the Palma Sola Causeway Beautification Committee for \$310.00 and \$15.40. He stated that the committee requested that this money be designated toward motorcycle parking at the causeway.

Councilwoman Marianne Barnebey, Ward II:

Councilwoman Barnebey thanked the community for their support for Veteran's Week.

Councilwoman Barnebey encouraged everyone to come and enjoy the Winter Wonderland festivities starting with the Jingle Bell Run on Thursday, December 5th, the Boat Parade on Friday, December 6th and to partake in the Street Festival on Saturday, December 7th.

Councilwoman Barnebey stated that she attended the "Imagine Manatee Workshop" and brought back some important material to share with Mayor Poston and the Council.

Vice-Mayor Michele Weaver, Ward III

Vice Mayor Weaver stated she was honored to have been a guest speaker at Seabreeze Elementary School this past week. She stated that she enjoyed answering the many questions the children asked regarding government issues.

Councilman Bemis Smith, Ward IV:

Councilman Smith thanked Councilman Gallo and Bill Theroux, Downtown Development Authority Director for attending the recent Old Manatee Neighborhood meeting.

Councilman Smith thanked Mayor Poston and John Cumming for visiting the residents of Braden River Lakes and addressing some of their concerns.

Councilman Smith announced the lighting of the Christmas tree at City Hall Saturday evening, November 23rd.

Councilman James Golden, Ward V:

Councilman Golden thanked the community for their involvement with the Martin Luther King Park project.

Councilman Golden stated that there would be a presentation for the East Bradenton Library Board on behalf of the Central Community Redevelopment Agency in the near future.

Councilman Golden announced that the Quality Assurance Team would have their December meeting with a dinner at the Twin Dolphin Restaurant.

Mayor Poston:

Mayor Poston voiced his sentiment in announcing that Police Chief **Al Hogle** had resigned as the Bradenton Police Chief and that he would be the new Police Chief for the Longboat Key Police Department.

Mayor Poston introduced **Michael Radzilowski**, a retired Deputy Police Chief from the Metropolitan Police Department, District of Columbia. Mayor Poston requested approval to appoint Mr. Radzilowski as the new Police Chief for the City of Bradenton effective December 1, 2002 at the present Police Chief's salary.

Motion to accept the appointment of Michael J. Radzilowski as Police Chief for the City of Bradenton was made by Councilman Gallo, seconded by Vice Mayor Weaver and carried 5-0 for approval.

Mayor Poston requested the Information Technology Department to stand as its own department and not under the City Clerk's Department. Mayor Poston asked that **Staci Nelms** be officially named as Director and Department Head for the Information Technology Department.

Motion to approve a Department Head position for the Information Technology Department and appoint Staci Nelms to such position was made by Councilman Golden, seconded by Councilwoman Barnebey and carried 5-0 for approval.

BUSINESS/ADVERTISING, PETITIONS, HEARINGS AND COMMUNICATIONS:

Mr. Callahan read the following:

13th Avenue Community Center Lease Agreement

Mark Barnebey, legal counsel for the 13th Avenue Community Center stated he had presented a proposed lease agreement with one **stipulation** agreed upon by both parties which related to moving the center to another site.

Councilwoman Barnebey abstained from voting due to her husband's business relationship with the center.

Motion to approve the lease agreement with the stipulation was made by Councilman Golden, seconded by Councilman Gallo and carried 4-0 for approval.

Mr. Callahan read the following:

FIRST READING OF AN ORDINANCE

Request of Maurice Healy for annexation of land contiguous to the city limits located at 404 39th Street East.

AN ORDINANCE ANNEXING TO THE CITY OF BRADENTON, FLORIDA, CERTAIN LAND CONTIGUOUS THERETO, LOCATED AT 404 39TH STREET EAST AND LEGALLY DESCRIBED.

No discussion followed.

Motion to accept the first reading and set the second reading and public hearing for December 18, 2002 was made by Councilman Smith, seconded by Vice Mayor Weaver and carried 5-0 for approval.

Mr. Callahan read the following:

R-02-04 WARD 4 NEIGHBORHOOD 7.03

SECOND READING OF AN ORDINANCE PUBLIC HEARING

Request of Audrey Holst, President of Unlimited Mortgage Resources Inc., owner, for a Zoning Atlas Amendment to change the designation from R-1B to C-1 for the property described as the south 85 feet of Lot 8, excepting any part thereof conveyed by Mrs. English to Flora Orcutt per deed book 118, Page 19, PRMCF, also the north 10 feet of Lot 13, Easterling Subdivision, as per the plat thereof recorded in Plat Book 1, Page 152, PRMCF, and located at 402 9th Street East. (Zoned R-1B)

AN ORDINANCE AMENDING ORDINANCE NO. 2627, CODE OF ORDINANCES OF THE CITY OF BRADENTON, FLORIDA BY A ZONING ATLAS AMENDMENT TO CHANGE THE ZONING DESIGNATION FROM R-1B TO C-1 OR OTHER APPROPRIATE ZONE FOR THE PROPERTY LOCATED AT 402 9TH STREET EAST AND LEGALLY

Mayor Poston opened the public hearing and requested anyone wishing to speak in favor of the request to please come forward. No one came forward.

Mayor Poston requested anyone wishing to speak in opposition of the request to please come forward. No one came forward.

No discussion followed.

Mayor Poston closed the public hearing.

Motion to approve the request for a zoning atlas amendment was made by Councilman Smith, seconded by Councilwoman Barnebey and carried 5-0 for approval.

(Tape 1, Side B)

Mr. Callahan read the following:

**A-02-02 WARD 2 SECOND READING OF AN ORDINANCE PUBLIC HEARING
Request of Clifford Walters Esq. Of Blalock, Landers, Walters & Vogler P.A., as agent for Episcopal Day Private School DBA St. Stephen's Episcopal School, for annexation of land contiguous to the city limits located at 315 41st Street West and 222-304 37th Street West.**

AN ORDINANCE ANNEXING TO THE CITY OF BRADENTON, FLORIDA, CERTAIN LAND CONTIGUOUS THERETO, LOCATED AT 315 41ST STREET WEST AND 222-304 37TH STREET WEST AND LEGALLY DESCRIBED AS.

Mayor Poston opened the public hearing and requested anyone wishing to speak in favor of the request to please come forward. No one came forward.

Mayor Poston requested anyone wishing to speak in opposition of the request to please come forward. No one came forward.

Mayor Poston closed the public hearing.

Larry Frey stated that the Planning staff and Planning Commission recommended approval of the request. Mr. Frey stated that there was an understanding that water and sewer would be provided by Manatee County.

Larry Frey stated that Manatee County requested to include as part of the annexation the perimeter roadways. He stated he would not recommend this request at this time as it would include some additional operation and maintenance expense.

Larry Frey stated that Manatee County recommended there be some consideration of the historical drainage pipes, courses and maintenance easement contained on the property. Mr. Frey stated that the Planning Staff recommended the consideration as part of the annexation. He stated that the request was consistent with the Comprehensive Plan.

Carl Callahan recommended that the terms and conditions relating to the Fire District charges regarding funds to be paid to the City of Bradenton and would be carried over with this parcel.

Motion to approve the request for annexation with the Planning Staff, Planning Commission and City Clerk's recommendations was made by Councilwoman Barnebey, seconded by Councilman Golden and carried 5-0 for approval.

Mr. Callahan read the following:

**ABL-02-06 WARD 5 NEIGHBORHOOD 1.01 PUBLIC HEARING
Request of John Droukas of Havana Cabana , as agent for Bill and Alma Keene, for approval of a 2COP Alcoholic Beverage License (beer and wine consumption on premises) on the property located at 512-514 10th Street West (Zoned C-1).**

Mayor Poston opened the public hearing and requested anyone wishing to speak in favor of the request to please come forward.

John Droukas, owner of Havana Cabana requested approval of the request to serve beer and wine inside as well as outside the restaurant.

Mayor Poston requested anyone wishing to speak in opposition of the request to please come forward. No one came forward.

Mayor Poston closed the public hearing.

Larry Frey stated that the Planning Staff recommended approval of the request with the **stipulation** that the applicant obtain a state license and comply with the Land Use and Development Regulations requirements.

Larry Frey stated that the Planning Commission recommended approval with the stipulation that alcohol not be served outside the building.

Ruth Seewer, Senior Planner explained that the Planning Commission felt that the outdoor seating in front of the building was visible from the gateway into the city.

She stated that the Planning Staff recommended approval to serve alcohol outdoors as they felt that there was plenty of landscaping with the park across the street which blocked visibility of the applicants building.

Discussion: Serving alcohol outside the building.

Motion to approve the request for an alcohol license with the Planning Staff recommendation was made by Vice Mayor Weaver, seconded by Councilman Gallo and carried 4-1 for approval with Councilman Golden in opposition.

Mr. Callahan read the following:

**M-02-09 WARD 4 NEIGHBORHOOD 20.03 PUBLIC HEARING
Request of Stephen Thompson of Porges, Hamlin Knowles & Prouty, as agent for Nordic of Florida Development Inc. and the Hawk Island Homeowners Association Inc., for vacation of that portion of River Point Drive North lying north of Canal Point Drive and located on Hawk Island in Riverdale Subdivision.**

Mayor Poston opened the public hearing and requested anyone wishing to speak in favor of the request to please come forward.

Stephen Thompson, representative for Nordic of Florida Development requested approval to vacate the right-of-way along a private roadway, River Point Drive North.

Discussion: Providing a pedestrian easement for the River Pointe community.

Mayor Poston requested anyone wishing to speak in opposition of the request to please come forward. No one came forward.

Mayor Poston closed the public hearing.

Motion to approve the request to vacate was made by Councilman Smith, seconded by Councilman Gallo and carried 5-0 for approval.

Mr. Callahan read the following:

**SE-02-18 WARD 4 NEIGHBORHOOD 20.04 PUBLIC HEARING
Request of James A. Scarola of Scarola Associates representing Applebee's Neighborhood Grill and Bar and Benderson Development, property owner, for special exception approval to operate a restaurant on the property located at 4638 State Road 64 East (Zoned PDP\C-3).**

Mayor Poston opened the public hearing and requested anyone wishing to speak in favor of the request to please come forward.

James A. Scarola, Scarola Associates gave a brief summary of the subject property and development.

Larry Frey stated that the Planning Staff and Planning Commission recommended approval with the Planning Commission **stipulation** that two trees be planted on the west side landscape buffer.

Mr. Scarola stated that there was not a problem with the additional trees.

Mayor Poston requested anyone wishing to speak in opposition of the request to please come forward. No one came forward.

Mayor Poston closed the public hearing.

Motion to approve the special exception request with the Planning Staff recommendation and the Planning Commission stipulation was made by Councilman Smith, seconded by Councilwoman Barnebey and carried 5-0 for approval.

Mr. Callahan read the following:

**ABL-02-05 WARD 4 NEIGHBORHOOD 20.04 PUBLIC HEARING
Request of James A. Scarola of Scarola Associates representing Applebee's Neighborhood Grill and Bar and Benderson Development, property owner, for alcoholic beverage approval for a 4COP\SRX License (sale of beer, wine and liquor for consumption on premises with 51% food sales) on the property located at 4638 State Road 64 East (Zoned PDP\C-3).**

Mayor Poston opened the public hearing and requested anyone wishing to speak in favor of the request to please come forward.

James A. Scarola of Scarola Associates requested approval for an alcoholic beverage license.

Councilman Golden asked if there would be alcohol served outside.

Mr. Scarola stated that there was no portion of this request to serve alcohol outside.

Mayor Poston requested anyone wishing to speak in opposition of the request to please come forward. No one came forward.

Larry Frey stated that the Planning Staff and Planning Commission recommended approval with the Planning Commission **stipulation** that two trees be planted on the west side landscape buffer.

Mr. Scarola stated that there was not a problem with the additional trees.

Mayor Poston closed the public hearing.

Motion to approve the request with the stipulation was made by Councilman Smith, seconded by Vice Mayor Weaver and carried 5-0 for approval.

Mr. Callahan read the following:

**SE-02-19 WARD 1 NEIGHBORHOOD 4.05 PUBLIC HEARING
Request of John Soloman, agent for Warren Wollheim, property owner, for special exception approval to construct an additional building for use as a warehouse on the property located at 5302 Cortez Road West (Zoned C-3).**

Mayor Poston opened the public hearing and requested anyone wishing to speak in favor of the request to please come forward.

John Soloman, agent for Warren Wollheim, property owner requested approval of the special exception.

Larry Frey stated that this request was an expansion of an existing business. He stated that the Planning Staff and Planning Commission recommended approval with the following **stipulations**.

1. An enhanced landscape buffer would be provided on the north side of the property. Plant material and size would be approved by the Administrative Official.
2. The asphalt on the north side of the proposed building would be removed prior to issuance of the Certificate of Occupancy.
3. The buffer on the east side of the proposed building would extend the full length of the building.
4. Change the dumpster as shown on the plan to a can enclosure.

Mayor Poston requested anyone wishing to speak in opposition of the request to please come forward. No one came forward.

Mayor Poston closed the public hearing.

Motion to approve the special exception request with the Planning Staff and Planning Commission recommendation with the four stipulations was made by Councilman Gallo, seconded by Councilman Golden and carried 5-0 for approval.

Mr. Callahan read the following:

**SE-02-20 WARD 5 NEIGHBORHOOD 7.03 PUBLIC HEARING
Request of Karl Brown of SMRT of Florida representing Kimley Horn Engineering and Manatee County, property owner, for special exception approval to replace and expand the existing community center facility located at the East Bradenton Recreation Complex at 1119 13th Street East (Zoned R-1C).**

Mayor Poston opened the public hearing and requested anyone wishing to speak in favor of the request to please come forward.

Karl Brown, SMRT of Florida gave a brief overview with the removal of the existing building to be replaced with a 4300 square feet public park facility.

Larry Frey stated that the Planning Commission adopted the Planning Staff recommendation with one **stipulation** for twelve oak trees would be planted on the south side of the parking area a sufficient distance from the fence.

Mr. Brown stated that the trees would be provided by Manatee County.

Mayor Poston requested anyone wishing to speak in opposition of the request to please come forward. No one came forward.

Mayor Poston closed the public hearing.

Motion to approve the special exception request was made by Councilman Golden, seconded by Councilwoman Barnebey and carried 5-0 for approval.

NEW BUSINESS BY DEPARTMENT HEADS, CITY ATTORNEY AND COUNCIL:

Mr. Callahan read the following:

Rossi Waterfront Park Bid

Mr. Callahan stated that the Public Works staff and Jones, Edmunds & Associates, Inc. Engineer Consultants for the project recommended approval to award the Waterfront Park bid to **L.A.M. Management, Inc.** for a total base bid of \$1,350,204.51.

No discussion followed.

Motion to approve the recommendation to award the Rossi Waterfront Park bid to L.A.M. Management, Inc. was made by Councilman Gallo, seconded by Vice Mayor Weaver and carried 5-0 for approval.

Mr. Callahan read the following:

Emergency Services Memorial at Rossi Park

David Quaderer, Lee Hollins and **John Moody** requested permission to include in the planning stage at the waterfront park to build a permanent memorial representing local fire rescue, law enforcement and emergency medical services. They presented a conceptual design of the memorial model and stated that the goal was to dedicate the memorial on September 11, 2003.

Discussion: The design and location of the memorial.

(Tape 2, Side 1)

Motion to approve the land use request for a memorial to return with final approval to the Council was made by Councilman Gallo, seconded by Councilwoman Barnebey and carried 5-0 for approval.

Mr. Callahan read the following:

Historical Library Lease Agreement

Mr. Callahan recommended approval of the extension of the lease agreement at the Old Historical Library located on 15th Street West.

Mr. Callahan stated that the terms in the lease agreement stated that the responsibility to repair the roof was the City of Bradenton. He stated that R.B. "Chip" Shore, Clerk of Circuit Court requested the lease extension with the **stipulation** that Manatee County would pay for the repairs done on the roof with a rent abatement. He stated that the term for the present lease would extend the lease to an additional five years to 2009.

Motion to approve the lease agreement recommendation with the stipulation was made by Councilman Golden, seconded by Councilman Gallo and carried 5-0 for approval.

Mr. Callahan read the following:

**Cape Town Drainage Improvement Bid
and
10th Street East Drainage Improvement Bid**

Mr. Callahan stated that Jones, Edmunds & Associates, Inc. Engineer Consultants and the Public Works staff recommended approval to award the bid to **General Contracting Services, Inc.** for a total base bid of \$297,907.75.

Discussion: The bid also included the 10th Street East Drainage improvement.

Motion to approve the recommendation for the two drainage improvements was made by Councilman Gallo, seconded by Councilman Golden and carried 5-0 for approval.

Mr. Callahan read the following:

A RESOLUTION REAPPOINTING ROSS HODGES TO THE POLICE PENSION BOARD FOR THE CITY OF BRADENTON, FLORIDA AND DEFINING HIS TERM.

No discussion followed.

Motion to approve the resolution was made by Vice Mayor Weaver, seconded by Councilman Gallo and carried 5-0 for approval.

Mr. Callahan read the following:

A RESOLUTION REAPPOINTING HARRY TALLEY TO THE HOUSING AUTHORITY BOARD FOR THE CITY OF BRADENTON, FLORIDA AND DEFINING HIS TERM.

No discussion followed.

Motion to approve the resolution was made by Vice Mayor Weaver, seconded by Councilwoman Barnebey and carried 5-0 for approval.

Mr. Callahan read the following:

Proposed 2003 City Holidays

Mr. Callahan stated that a change was made to replace Good Friday in April to President's Day. He stated that other organizations recognized President's Day and that the City of Bradenton was the only organization observing Good Friday.

Motion to approve the 2003 City Holidays with the change was made by Councilman Gallo, seconded by Vice Mayor Weaver and carried 5-0 for approval.

Discussion: City Council meetings for 2003.

Mr. Callahan stated he would bring forth a recommendation for next years Council meetings at the next Council meeting.

Mr. Callahan read the following:

2001-2002 Year-End Budget Adjustments

Mr. Callahan stated that these adjustments would close out the final audits. He recommended approval of the adjustments.

Motion to approve the recommendation was made by Councilman Gallo, seconded by Vice Mayor Weaver and carried 5-0 for approval.

Mr. Callahan read the following:

2002-2003 Budget Adjustments

Mr. Callahan stated that these adjustments would bring the grant funds for Community Development Block Grant and for the S.H.I.P. and Fair Housing program forward into the current budget.

He stated in the adjustment it was requested to distinguish commercial garbage collection versus residential and recycling from the "Commercial Collections" account.

He stated that the adjustments also requested a separate storm water fund to establish a storm water revenue.

No discussion followed.

Motion to approve the 2002-2003 Budget Adjustment requests was made by Councilman Gallo, seconded by Vice Mayor Weaver and carried 5-0 for approval.

Larry Frey

Monk Building Report

Mr. Frey stated that renovations had begun with permits issued October 31, 2002. He stated that he would be monitoring the project closely.

Perico Harbor Marina Report

Mr. Frey gave a brief overview of a memorandum distributed to the Council. He stated that the proposal by Perico Harbor Marina was for 188 wet slips to include dredging, sea grass harvesting activities, and applicable mitigation to be approved by the Army Corps of Engineers and the Department of Environmental Protection.

He stated at this time no application for development permitting or approval had been submitted to the City of Bradenton.

Mr. Frey stated that the marina applicants had applied for a "Joint Environmental Resource" permit which included the Army Corp of Engineers and Department of Environmental Protection. He stated that this was the most extensive and expensive application to apply for.

Discussion: To review the conversation of the December 27, 2000 minutes when this parcel was annexed into the City regarding development of this property.

Further discussion: That this process had been ongoing for three years possibly prior to annexing into the City.

Councilman Golden requested that the City use all resources to develop a plan in the Central Community Redevelopment Agency district to rejuvenate the area from Martin Luther King Boulevard north to Manatee Avenue.

Chief Hogle

Forfeiture Funds

Chief Hogle requested three expenditures to be paid from the Forfeiture Funds at a total cost of \$12,277.35.

1. To purchase five new Cannondale police bicycles with accessories at a cost \$5,877.35.
2. To expand a current law enforcement facility located at 1818 East 9th Avenue cost \$3,000.00.
3. To purchase a stand-alone CD duplicator for the Accreditation Unit at a cost of \$3,400.00 with the approval of the Information Technology Director Staci Nelms.

Motion to approve the three expenditures from the Forfeiture Funds with approval from the Information Technology Director for item #3 was made by Councilwoman Barnebey, seconded by Vice Mayor Weaver and carried 5-0 for approval.

DEPARTMENT HEADS:

Carl Callahan

Carl Callahan welcomed Staci Nelms as the newest Department Head for the Information Technology Department.

Mark Souders

Chief Souders stated that he and Assistant Fire Chief Matt Keller were appointed to serve on the County wide *Threat Assessment Executive Board*. He stated that the board would be assessing the needs of the community and determining priorities throughout Manatee County. He stated that this project would be financed from different grant funds.

(Tape 2, Side 2)

John Cumming

John Cumming announced the ASR Well Bid would be held on December 12, 2002. He stated these wells would store treated water and would be built at the Booster Pump Station on 1st Street.

Larry Frey

Larry Frey stated that he would be reviewing the various City Boards. He stated at this time a decision was made to keep the Tree Board in order to retain the Tree City USA status.

Larry Frey stated that he was considering combining the Planning Commission and the Board of Adjustment which would allow consistency and efficient staff production.

Larry Frey stated that he would be bringing forth an amendment to the Land Use and Development Regulations to provide an incentive for redevelopment in certain areas of the City.

Larry Frey stated he was working with Dr. Nicholas on changes regarding Road Impact Fees.

Larry Frey stated that the Brownfield project was moving along smoothly to create an attractive productive property off Manatee Avenue.

Bill Lisch

Nothing to report.

Chief Hogle

Chief Hogle thanked Mayor Poston, the Council, Department Heads and Management Staff for the experience and relationships founded over the past year. He stated that the new Chief with his expertise will do an excellent job in continuing in developing the utmost pride within the department and quality of service from the Police Department

ADJOURNMENT

There being no further business, Mayor Poston adjourned the meeting at 8:30 p.m.

NOTE: This is not a verbatim record. An audio tape recording of the meeting is available upon request.