

**CITY COUNCIL MEETING
April 13, 2005**

**APPROVED BY
April 27, 2005
CITY COUNCIL**

The City of Bradenton City Council met in regular session in the City Hall Council Chamber, 101 Old Main Street, Bradenton, Florida on April 13, 2005 at 8:30 a.m.

Present: Councilman Ward I Gene Gallo, Councilwoman Ward II Marianne Barnebey, Councilwoman Ward III Michele Weaver, Vice Mayor and Councilman Ward IV Bemis Smith and Councilman Ward V James T. Golden.

City Officials: Wayne Poston, Mayor, Carl Callahan, City Clerk and Treasurer, John Cumming, Public Works Director, William Lisch, City Attorney, Mark Souders, Fire Chief, Michael Radzilowski, Police Chief, Matt McLachlan, Assistant Director Development Services, and Carolyn Moore, Human Resources Director.

Press: Bradenton Herald and Manatee Herald Tribune

The meeting was called to order by Mayor Poston.
Ecumenical invocation was led by Rev. Ricardo Ramos, affiliate with Eternity Temple.
Flag salute was led by Mayor Poston.

APPROVAL OF MINUTES:

APPROVAL OF MINUTES FOR MARCH 23, 2005.

Councilwoman Weaver abstained from voting due to her absence from the March 23, 2005 meeting.

MOTION TO APPROVE the March 23, 2005 minutes was made by Councilman Gallo/Vice Mayor Smith and carried 3-0 for approval. Councilman Golden was absent from the chamber.

PROCLAMATION:

OLDER AMERICAN'S MONTH PROCLAMATION – MAY, 2005

Ellen Campbell, Meals on Wheels Director, accepted the proclamation and introduced several of the Meals on Wheels staff and several older Americans who benefit by Meals on Wheels services.

BIBLE WEEK PROCLAMATION – MAY 1, 2005 THROUGH MAY 8, 2005

Reverend Livingston accepted the proclamation announcing this years bible reading would be held on May 8, 2005 in front of the Manatee County Courthouse.

PRESENTATION:

MERIT BOARD REQUEST

Carolyn Moore referred to a request made by Scott Kallins at the March 23, 2005 meeting regarding giving the Merit Board permission to set discipline instead of acknowledging a department head's decision. She stated after meeting with each department head, a consensus had been made to keep the jurisdiction as it currently stands. She stated that the recent new Employee Handbook had been compiled carefully with the assistance of the labor attorney, and she assured the Council that a thorough investigation would be conducted on a case by case basis.

She requested that no change be made and to keep the jurisdiction as it currently stands with the Merit Board maintaining decision power with a yes or no vote.

No action was needed; therefore, the jurisdiction remained the same.

REWARD AND RECOGNITION PROGRAM

Mrs. Moore proposed a Reward and Recognition Program for all city employees. The first award would be presented quarterly for **P.R.I.D.E.** – “**P**eople **R**eally **I**nterested in **D**elivering **E**xcellence.” This award would recognize employees for their outstanding contributions and achievements.

She stated that six major awards would be presented in September of each year. They were as followed: The Mayor’s Award, Heroism Award, Leadership Award, Community Service/Citizenship Award, Team Player Award and Wellness Award. She stated these awards would recognize and reward employees for an assortment of exceptional efforts and contributions. One award in each category would be given annually. Due to the variety of work in the city, however; it may not be necessary that an award be given for each category.

REQUEST BY Carolyn Moore to move forward with the Reward and Recognition Program with the proposed budget impact at an estimated cost of \$6,500.

No discussion followed.

MOTION TO APPROVE the request by Carolyn Moore was made by Councilman Golden/Councilman Gallo and carried 5-0 for approval.

PUBLIC WORKS RECOGNITION

John Ormando, Public Works Assistant Director recognized **Donald Kroger** – Central Garage Senior Mechanic as the April Employee of the Month.

BRADENTON POLICE DEPARTMENT SWEARING IN

Mayor Poston administered the oath of office to new police officer, **Michael Kriebel**.

Mr. Callahan administered the Oath to any individuals who wished to speak during the public hearings.

CITIZEN COMMENTS:

Carol Stronstorff, Vice President of the Society of the Cruelty to Patients, voiced her concern for older Americans and the wrongful death clause. She reported on several healthcare news alerts that had not been reported in the newspaper.

COUNCIL REPORTS:

Councilman Gene Gallo, Ward I: Voiced his concern for inadequate lighting on Manatee Avenue from 39th Street to 75th Street. Councilman Gallo reported that the county had stated they were not responsible for the lighting due to of the city’s annexation of Manatee Avenue.

Councilman Gallo requested that the Public Works Department work with Manatee County and the Florida Department of Transportation (FDOT) in a joint effort to improve the lighting on Manatee Avenue.

John Ormando stated that FDOT was currently replacing lighting on Cortez Road. Judging from estimates of previous other light replacement jobs done on Manatee Avenue, he estimated the cost to add the lights would be \$200,000-\$250,000 per mile. He stated there were some challenges on Manatee Avenue as the new traffic poles were large and needed additional room in the right-of-way to allow for placement.

Mr. Ormando stated he would keep the Council informed of any updates on this issue.

Councilman Gallo requested a resolution be drafted requesting FDOT to place lighting on Manatee Avenue.

Councilman Gallo announced that Mayor Poston and he would be lobbying in Tallahassee for municipalities in the Manatee and Sarasota area and would be discussing the lighting issue on Manatee Avenue.

Councilwoman Marianne Barnebey, Ward II: Reported that she was a new board member for the Wellness Community, which provided services to cancer victims, their families and care givers. She announced a fundraising concert to be held on May 15, 2005 at 4:00 p.m. on the Manatee Community College Campus.

Councilwoman Weaver, Ward III: Referred to a letter she received from Raymond McClarney, 19th Avenue West, a Ward III resident, regarding curb problems in front of his home. He expressed his thanks to both Councilwoman Weaver and the Public Works Department for their immediately attention to the problem.

Vice Mayor Bemis Smith, Ward IV: Thanked the Fire and Police Departments for having represented the city and assisting at the "Spring Fling" in Ward IV.

Vice Mayor Smith congratulated the Police Department for their outstanding job assisting with problems that occurred at the Seafood Festival.

Vice Mayor Smith thanked the Public Works Department for the road repairs on Second Avenue East.

Councilman James Golden, Ward V: Congratulated Matt McLachlan, for his excellent presentation at the Tamiami Trail meeting at Ballard Elementary School.

Councilman Golden requested sign placement stating "Children Playing" in the Hope VI area notifying speeders to slow down due to the presence of children in the area. Councilman Golden requested that something be done to change the type of music which was played in this area.

Mayor Poston stated that Phase 1 and 2 of the Hope VI project had been completed and that Home Ownership Phase 3 would start this summer.

Councilman Golden reported that some of the PVC fencing along First Street had been torn down.

John Cumming stated that the fence belonged to Bradenton Housing Authority and he would report this problem to them.

Mayor Wayne Poston: Stated that the report on the strategy to begin the redevelopment of the Tamiami Trail had been received and would be presented at a future workshop to the Manatee County Board of Commissioners.

Mayor Poston stated he had been working closely with Manatee Glens and Commissioner Pat Glass and making great strides in changing the homeless situation on the Tamiami Trail.

Mayor Poston praised the Bradenton Police Department and Public Works Department for their great efforts with crisis training at Manatee Glens.

Mayor Poston brought forth the following resolution:

RESOLUTION 05-20

A RESOLUTION OF THE CITY OF BRADENTON, FLORIDA, STATING ITS INTENT TO PARTICIPATE IN NEGOTIATIONS WITH MANATEE COUNTY AND MUNICIPALITIES WITHIN MANATEE COUNTY REGARDING GROWTH MANAGEMENT ISSUES AND POSSIBLE CREATION OF A BINDING DOCUMENT BASED UPON PRINCIPLES CONTAINED IN THE ACCORD; PROVIDING FOR FINDINGS OF FACT; POSSIBLE CHANGES TO THE CITY'S COMPREHENSIVE PLAN AND LAND USE REGULATIONS; PROVIDING A PROCEDURE FOR NEGOTIATIONS PERTAINING TO ANNEXATION; PROVIDING THAT THE CITY'S COMMITMENT IS CONDITIONED UPON THE COUNTY ACTING IN GOOD FAITH; PROVIDING FOR AN EFFECTIVE DATE.

Bill Lisch gave a brief explanation of the language in the resolution.

Discussion: Adding a clause: That the county had the right to mediate; should they choose not to mediate, they would then forfeit the right to participate in mediation and the city could move forward.

Vice Mayor Smith stated this resolution supported his intent to work with the Accord.

Councilman Golden voiced his concern for the anticipated future growth in the county relative to the small amount of growth and large portion of non-growth within the city. He voiced his hope that the county would work toward assisting the city with infrastructure and city park needs in the non-growth areas.

MOTION TO APPROVE Resolution 05-20 was made by Councilman Golden/Councilwoman Weaver and carried 5-0 for approval.

7. BUSINESS/ADVERTISING, PETITIONS, HEARINGS AND COMMUNICATIONS:

a) LU-04-0003 LF

Request of the City of Bradenton for text amendments to the Land Use Regulations (LUR) regarding the merger of the Architectural Review Board and the Tree Board, Public Notice Requirements, Appeals & Definitions.

FIRST READING OF PROPOSED ORDINANCE NO. 2782

AN ORDINANCE OF THE CITY OF BRADENTON, FLORIDA, PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR AMENDMENTS TO THE CITY OF BRADENTON LAND USE AND DEVELOPMENT REGULATIONS PERTAINING TO THE TREE BOARD, THE ARCHITECTURAL REVIEW BOARD AND TREE PRESERVATION; PROVIDING FOR REPEAL OF PROVISIONS OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

No discussion followed.

MOTION TO APPROVE the first reading and set the second reading and public hearing for LU-04-0003 Ordinance 2782 on April 27, 2005 was made by Vice Mayor Smith/Councilman Golden and carried 4-0 for approval. (Councilwoman Barnebey absent during voting.)

b) LU-05-0006 LF

Request of the City of Bradenton for text amendments to the Land Use Regulations (LUR) regarding Alcoholic Beverage License, Fencing, Village of the Arts District, Antique District Overlay, Home Occupation, Home Business, PDP's, Definitions, et al.

FIRST READING OF PROPOSED ORDINANCE NO. 2783

PUBLIC HEARING

AN ORDINANCE OF THE CITY OF BRADENTON, FLORIDA, PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR AMENDMENTS TO THE CITY OF BRADENTON LAND USE AND DEVELOPMENT REGULATIONS PERTAINING TO BEVERAGE SALES, STREET VENDING, ANTIQUES OVERLAY DISTRICT, SOCIAL SERVICES, PDP CRITERIA AND DEFINITIONS; PROVIDING FOR REPEAL OF PROVISIONS OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Public hearing opened; those in favor, hearing none.

Those in opposition, hearing none the public hearing was closed.

Discussion: Sending special notices to the Village of the Arts residents.

Ruth Seewer, Development Review Manager stated she would contact Annie Russini, President of the Village of the Arts, regarding the text amendments changes. She stated she would also send notices to the Antique District Overlay residents.

MOTION TO APPROVE the first reading and public hearing and set the second reading and public hearing for LU-05-0006 Ordinance 2783 on April 27, 2005 was made by Vice Mayor Smith/Councilman Golden and carried 5-0 for approval.

c) AB-05-0012 WARD 4 NEIGHBORHOOD 20.04 RS

PUBLIC HEARING

Request of Joseph Jacobbi, owner of Casa Di Pizza for a 2-COP (sale of beer and wine for consumption on premises) on the property located at 4658 State Road 64 East (Zoned PDP)

Public hearing opened; those in favor, hearing none.

Those in opposition, hearing none the public hearing was closed.

Matt McLachlan, Assistant Director of Development Services, stated that the applicant already possessed a beer and wine license and that this request would extend the consumption outside at tables.

No discussion followed.

MOTION TO APPROVE AB-5-00012 was made by Vice Mayor Smith/Councilman Gallo and carried 4-1 in approval. (Councilman Golden was in opposition.)

d) FIRST READING OF PROPOSED ORDINANCE NO. 2784

AN ORDINANCE OF THE CITY OF BRADENTON, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 18, BUILDINGS AND BUILDING REGULATIONS; ARTICLE I, IN GENERAL; BY ADDING NEW SECTIONS 18-1, SITE DEBRIS AND 18-2, HURRICANE PROTECTION; PROVIDING FOR A SEVERABILITY CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

No discussion followed.

MOTION TO APPROVE the first reading and set the second reading and public hearing for April 27, 2005 was made by Vice-Mayor Smith/Councilwoman Barnebey and carried 5-0 for approval.

e) SECOND READING OF PROPOSED ORDINANCE 2780 PUBLIC HEARING

AN ORDINANCE AMENDING CHAPTER 6, CODE OF ORDINANCES OF THE CITY OF BRADENTON, FLORIDA, REGULATING THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND POSSESSION OF AN OPEN CONTAINER WITHIN THE CITY ON ANY RIGHT OF WAY OR PUBLIC PARKING LOT; PROVIDING FOR FINDINGS; PROVIDING EXEMPTIONS; PROVIDING FOR SEVERABILITY OF THE PARTS HEREOF; PROVIDING AN EFFECTIVE DATE.

Public hearing opened; those in favor.

Ted Jenkins, Jr., Front Porch Florida Council Chairman read the following letter dated April 13, 2005:

“Dear Chief Radzilowski, I am writing this letter in support of your plans to submit an ordinance to the Bradenton City Council banning open alcohol consumption and/or the carrying of an open container of alcohol in public. The approval of this ordinance by the city council will enhance the quality of life in the Bradenton Front Porch Community. Respectfully, Theodore Jenkins, Jr. Chairman”

Bill Lisch asked Mr. Jenkins if there were problems with people drinking on the streets and sidewalks and empty containers of alcohol along the streets.

Mr. Jenkins answered that there were people that walked the street carrying an open bottle or had bottles in their pockets. He stated that during the Keep American Beautiful Clean-up large amounts of empty alcohol bottles were picked up throughout the area.

Those in opposition.

Jean Shoemaker, 1602 18th Avenue West, stated she was not necessarily opposed to the ordinance but voiced her concern that the passage of this ordinance would potentially increase the problem of people coming onto her private property without her permission, drinking and smoking, and passing out on her property.

Chief Radzilowski stated he was confident that the police department could resolve this type of issue under the city’s trespass law.

Discussion: Possibly drafting another ordinance banning alcohol on private property without the owner’s permission.

Public hearing was closed.

Bill Lisch asked Chief Radzilowski if there were existing problems with drinking alcoholic beverages on public streets and right-of-ways.

Chief Radzilowski stated there were areas throughout the city which experienced problems of discarded empty alcohol containers and that a lot of the thefts and assaults were fueled by alcohol.

Questions were asked and answers were provided regarding the proposed ordinance.

Councilman Golden stated he received a letter from the Manatee County Ministerial Association supporting the proposed ordinance.

MOTION TO APPROVE Ordinance 2780 was made by Councilman Golden/Councilman Gallo and carried 5-0 for approval.

f) AX-04-0004 WARD 4 NEIGHBORHOOD 20.03 LF

Request of Cedarwood Development, Inc, Agent for Southern Hospitality Associates, L.L.C., owner, for an annexation of 26 acres located at 5055 3rd Ave East (Zoned County A1)

ORDINANCE NO. 2774

AN ORDINANCE ANNEXING TO THE CITY OF BRADENTON, FLORIDA, CERTAIN LAND CONTIGUOUS THERETO, LOCATED AT 5055 3RD AVENUE EAST.

Mayor Poston referred to a previously distributed letter, from Myles Gee, President and Board of Directors with The Inlets of Riverdale Neighborhood Association, which stated in the last paragraph “Finally, if the City of Bradenton guarantees in writing they would never annex Riverdale Revised which includes The Inlets, Riverdale and Riverpoint, they would not oppose future annexations.”

Mayor Poston stated that the City would never annex property involuntarily.

Bill Lisch stated he did not have a problem if the Council wanted to make a motion that the City would not involuntarily annex these specific areas. He stated that there was a legislative proposal to annex properties and that it would take a majority of the vote for voluntary annexation.

Mr. Lisch stated that the state law had jurisdiction over the city and he did not see the state ordering cities to annex properties that residents did not want annexed.

Lengthy discussion: Requirements for voluntary and involuntary annexations.

Myles Gee, representative of the Inlets, reiterated that the association did not want to be annexed into the city. Mr. Gee stated that if the city guaranteed never to annex the Riverdale Neighborhood then he, on behalf of the association, supported the White Oak annexation and any future voluntary annexation.

MOTION TO APPROVE composition of a written letter to the Inlets of Riverdale Neighborhood Association guaranteeing that the City of Bradenton would never involuntary annex the Inlets of Riverdale Neighborhood and that the association would support the White Oak annexation and any future voluntary annexation and that the association would communicate the existence of this agreement to their Manatee County Board of Commissioners was made by Councilman Golden/Vice Mayor Smith and carried 5-0 for approval.

MOTION TO TAKE FROM THE TABLE AX 04-004 Ordinance 2774 for reconsideration was made by Councilman Golden/Councilman Gallo and carried 5-0 for approval.

Mr. Callahan stated that AX-04-0004 Ordinance 2774 was not a public hearing.

Matt McLachlan stated that the Department of Development Services staff was currently investigating how to resolve the method of distribution for impact fees.

Stephen Thompson, attorney representing the Cedarwood developer, stated the developer agreed to pay the impact fee equivalency as referenced to in the Accord.

Jim Kaiser, President of the Riverdale Action Group, thanked the Council for making the motion to write a letter guaranteeing not to voluntarily annex the Riverdale neighborhood, and that he would discuss this issue with his board and the Board of County Commissioners.

Beverly Morrow, Riverpointe resident voiced her concern that this annexation would create an enclave and maximum traffic capacity on 48th Street Court East.

Public hearing closed.

Matt McLachlan gave the Department of Development Services staff report and recommended approval with the following **two stipulations**:

1. That future development of the subject properties may require certain land use studies and analysis as part of any preliminary or final development approval to include an analysis of traffic impact associated with any development of that property.
2. That impact fee equivalency would be required in accordance with the definition of the Accord as determined by the Department of Development Services Director subject to City Council approval.

Bill Lisch reiterated that State Road 64 was a major highway which provided direct access; that the county residents were not surrounded or enclosed by the city; and that the Manatee County Sheriff's Office had jurisdiction in this area.

MOTION TO APPROVE AX 05-0006, Ordinance 2775 as recommended by the Department of Development Services staff with two stipulations was made by Vice Mayor Smith/Councilman Golden and carried 5-0 for approval.

NEW BUSINESS BY DEPARTMENT HEADS, CITY ATTORNEY AND COUNCIL:

Carl Callahan

**MPO INTERLOCAL AGREEMENT
UNIFIED INTELLIGENT TRANSPORTATION MANAGEMENT SYSTEM**

Mr. Callahan stated that this agreement outlined previous work between all the parties pertaining to the coordination of the Intelligent Transportation Systems (ITS). This would include Manatee and Sarasota Counties, the Cities of Bradenton and Sarasota and the Florida Department of Transportation (FDOT) to coordinate and control traffic flow throughout the entire metropolitan area.

Mr. Callahan stated that Michael Guy, Executive Director of the Metropolitan Planning Organization (MPO), was requesting approval of the agreement.

MOTION TO APPROVE the agreement as requested by Michael Guy was made by Councilwoman Barnebey/Councilwoman Weaver and carried 3-0. (Councilman Gallo and Councilman Golden were absent from voting.)

BID RECOMMENDATION FOR RIVER RUN GOLF COURSE

Mr. Callahan gave a brief detail of the bid proposal #03-05 and stated that four bids had been received. Golf Sculpture, Inc. was recommended as it was the lowest bidder at \$389,526.08.

MOTION TO APPROVE the bid recommendations made by Mr. Callahan was made by Councilwoman Barnebey/Vice Mayor Smith and carried 4-0 for approval. (Councilman Gallo was absent from voting.)

Matt McLachlan

UDZ MAPS

Mr. McLachlan stated the UDZ map had been revised as recommended by the Joint Planning Commission (JPC) and would be going back to the (JPC) and then for final approval to the Manatee County Board of Commissioners.

NO ACTION WAS NEEDED.

FAIR HOUSING ANALYSIS OF IMPEDIMENT STUDY

James Gillieon, Managing Partner of J-Quad & Associates, Inc. gave a brief summary of the Fair Housing Impediment Study Analysis which provided an overview of both county and city specific, as to potential areas where fair housing education may be needed to prevent unfair housing issues. The city would utilize this study in affordable housing initiatives, fair housing outreach, and education in conjunction with our Fair Housing Agency Program (FHAP) which allowed the City of Bradenton to investigate fair housing complaints within its jurisdiction versus the Atlanta HUD Office being responsible for the process and within the City's Community Development Block Grant (CDBG) program which had a Furthering Fair Housing Initiative.

Questions were asked and answers given regarding the study.

Matt McLachlan stated that a full report would be distributed by April 15, 2005.

MOTION TO APPROVE the adoption of the Fair Housing Impediment Study was made by Councilman Golden/Councilwoman Barnebey and carried 3-0 for approval. (Councilman Gallo and Councilwoman Weaver were absent from voting.)

John Cumming

TROPICANA PRODUCTS, INC., REQUEST FOR STREET CLOSURE.

Mr. Cumming stated that there would be a partial road closure for approximately eight days with a total road closure for two days beginning April 27, 2005 on 13th Street East and 13th Avenue East to install heavy equipment.

Alan Prather, representative for Tropicana, stated that notices would be going out to the surrounding neighborhood along with posting signs and banners indicating the closure dates.

John Cumming suggested the distribution of door hanger notices instead of mailers.

MOTION TO APPROVE the request was made by Councilwoman Barnebey/Councilman Golden and carried 4-0 for approval. (Councilman Gallo was absent from voting.)

RESOLUTION 05-19

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF BRADENTON, FLORIDA, APPROVING A LOCAL AGENCY AGREEMENT (LAP) BETWEEN THE CITY OF BRADENTON AND THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (FDOT), FM NUMBER 409097-1; PROVIDING AN EFFECTIVE DATE.

FDOT LAP Agreement – 14th Street West Landscaping

John Ormando gave a brief report of the 14th Street LAP landscape project.

MOTION TO APPROVE Resolution 05-19 for the FDOT/LAPAgreement-14th Street West Landscaping was made by Councilwoman Weaver/Councilman Golden and carried 4-0 for approval. (Councilman Gallo absent from voting.)

DEPARTMENT HEADS:

Carl Callahan: Stated that the City of Bradenton sends their condolences to the family of Eva Cook who passed away on April 3, 2005.

He welcomed **Jane Long** as the new supervisor in the accounting department.

Chief Souders: Stated that he had lobbied at the Capitol Building in Tallahassee to solicit support for revisions of certain bills which would have negatively impacted fire services throughout the State of Florida. He felt he had been successful in his endeavors.

Chief Souders stated that he had also attended the state Emergency Operations Center (EOC) meeting where he had become qualified to be a representative in the state EOC which then qualified him to respond to any emergency incidents in the state.

Staci Cross: Excused absence from the meeting.

Chief Radzilowski: Nothing to report.

John Cumming: REQUESTED approval for the following unbudgeted items: 1) Repair a heavy lift in the garage at a cost of approximately \$8,000 and 2) Replacement of the signal system at 59th Street and Manatee Avenue at a cost of approximately \$24,000.

Mr. Callahan stated he would be making budget adjustments as issues of this nature needed to be addressed.

MOTION TO APPROVE the request made by John Cumming was made by Councilwoman Weaver/Councilman Golden and carried 4-0 for approval. (Councilman Gallo was absent from voting.)

Matt McLachlan: Gave a brief update on the Historical Preservation strategy with a report to be submitted at the April 27, 2005 Council meeting. He stated all properties with structures prior to 1940 had been tagged and demolition has been halted.

Bill Lisch: Nothing to report.

Carolyn Moore: Excused earlier from the meeting.

ADJOURNMENT:

There being no further business, Mayor Poston adjourned the meeting at 11:53 a.m.

NOTE: This is not a verbatim record. An audio CD or video tape recording of the meeting is available upon request.